



Mainstreet Precinct Business Revitalisation Grant Program Application Form



Applicant Details	
Property / Business Owner Name	
Property / Business Address	
Postal Address	
Contact Name	
Telephone Number(s)	
Email	
ABN	

Project Description		
<i>Please note: your project must not have already started or be complete</i>		
Project Stream	Max available	Amount Requested
Building works	\$5,000 ex GST	
Outdoor dining / trading equipment	\$2,000 ex GST	
Promotion activities	\$1,000 ex GST	
Total	\$8,000 ex GST	
Describe your project/s (complete what is applicable)		
Building works		
Project Title:		

Outdoor dining / trading equipment

Project Title:

Promotion activities

Project Title:

Budget Information

- Please complete separate budgets if applying for multiple streams.
- Section A and B should be equal.
- Applicants must provide written quotes for all costs as part of your application.
- Applicants must match Council's funding dollar for dollar.

Project Stream: Building works

Project Cost - Section A		Project Revenue - Section B	
Item	Amount	Item	Amount
		Amount of Grant Requested	
		Your financial contribution	
		Detail other contributions below:	
Total Project Cost (A)		Total Project Revenue (B)	

Project Stream: Outdoor dining / trading equipment

Project Cost - Section A		Project Revenue - Section B	
Item	Amount	Item	Amount
		Amount of Grant Requested	
		Your financial contribution	
		Detail other contributions below:	
Total Project Cost (A)		Total Project Revenue (B)	

Project Stream: Promotion activities

Project Cost - Section A		Project Revenue - Section B	
Item	Amount	Item	Amount
		Amount of Grant Requested	
		Your financial contribution	
		Detail other contributions below:	
Total Project Cost (A)		Total Project Revenue (B)	

Checklist			
<i>This section must be complete to be eligible. Please complete to provide information about your eligibility. You may not be able to answer all questions until you have completed the application form.</i>			
All projects / applicants			
Has your project/s commenced or already been completed?	Yes	No	
Is your project able to continue with partial funding?	Yes	No	
Is your business and/or property located within the designated area (refer guidelines)?	Yes	No	
Does the applicant have current Public Liability Insurance (minimum of \$20 million) that covers the program/activity being undertaken?	Yes	No	
Has the applicant satisfactorily acquitted all previous funding with Council?	Yes	No	
Is the business and/or property affiliated with elected members and/or employees of the City of Victor Harbor?	Yes	No	
Is the Business in debt to Council or subject to any legal impediment, including bankruptcy or liquidation?	Yes	No	
Have you provided quotes to justify the amount requested from Council?	Yes	No	
Have you signed and agreed to the Funding Terms and Conditions if your application is successful (refer page 6)?	Yes	No	
Building work - If renovating / upgrading or changing a building in some way:			
Do you have permission from the owner to undertake proposed works? Evidence is required if the applicant is not the building owner.	Yes	No	
Have you sought advice on the need to obtain Development Approval from Council?	Yes	No	
Outdoor dining / trading equipment			
If your project involves the purchasing of outdoor dining and / or trading equipment, the equipment is for exclusive use at a business within the designated area, refer guidelines?	Yes	No	
If procuring outdoor dining and / or trading equipment, have you sought advice on whether the proposed placement is consistent with City of Victor Harbor outdoor dining / trading guidelines?	Yes	No	

Guidelines
The following activities may be eligible for Business Revitalisation Grant Program funding:
<ul style="list-style-type: none"> • Building works - Works to building frontages, within the designated area, which contribute to the attraction and enhancement of the streetscape - including, but not limited to replacing obsolete signage; repairs to frontage and/or verandahs; repainting of external shop frontage (including artwork and murals), improving accessibility to all users etc. • Outdoor dining / trading equipment - Purchase of outdoor dining and/or trading furniture, for businesses within the designated area, that is reflective of the quality and theme of the renewed streetscape. • Promotion - Promotional activities that market individual businesses, within the designated area, or the Mainstreet Precinct as a whole. Proposals that seek to benefit and involve multiple Mainstreet businesses will be highly regarded.
The following activities cannot be considered:
<ul style="list-style-type: none"> • payment of salaries. • recurring operational costs (e.g., telephone, utility costs, cleaning/maintenance, ongoing public liability insurance, stock purchase, rent etc.) • finance arrangements (e.g., deposits for loans, leases etc.) • problem resolution (e.g., payment of outstanding debts with suppliers etc.) • retrospective activity including expenses already incurred.

Applications will be assessed according to the:

- **Impact of activity on business and the Mainstreet Precinct** – what impact will the project have on the streetscape? To what extent does the project meet a demonstrated need and is appropriate to that need?
- **Quality of project proposal and application** – has the applicant demonstrated existence of a clearly stated purpose and a plan for achieving that purpose? Has the applicant provided a balanced, realistic, and complete project budget including written quotes and answered all necessary questions appropriately?
- **Alignment with the strategic goals of Council**

Where applications have equal merit, consideration will be given to:

- level of funding contributed by the applicant and/or others towards the project
- consideration of sustainable practises
- utilisation of local suppliers / trades.
- have equality access outcomes.
- the business location in the context of the Mainstreet Stage Four construction works.

Electronic Funds Transfer Information

Organisation Name:	
ABN (Australian Business Number):	
Address:	
Phone Number	
Email Address:	
Financial Institution Name:	
Financial Institution Address:	
BSB Number:	
Account Number:	
Authorisation	
I hereby verify that the information provided is correct and request that all payments be made by direct deposit to the above account. I have authorisation to provide this information on behalf of the organisation named above.	
Name	
Signature	
Date	

Agreeing to the Terms and Conditions of the Grant Funding

These conditions are that the applicant will:

- Use the funds provided for the approved project.
- fully expended the funds within 6 months of successful notification.
- Obtain any required development consent and/or building approvals and/or permission from the land/property owner or regulatory bodies or organisations (if applicable) before commencing the project.
- Where required, ensure that the project complies with all the relevant acts, codes, standards and applicable legislation, including, but not limited to, the Child Safety (Prohibited Persons) Act 2016, Disability Discrimination Act and Work Health and Safety Act 2012
- Comply with recognised Australian Standards and observe all federal, state, or local legislation, regulations and guidelines including any applicable public health and safety standards.
- Seek Council's written approval to continue with the project if there is any change in the project.
- Acknowledge the City of Victor Harbor support in any material published in connection with a successful grant through this program.
- Complete the acquittal process at the end of the project and forward a copy to: localgov@victor.sa.gov.au no later than 30 June 2023.
- Pay all taxes, duties, and government charges in connection with the grant.
- Obtain all necessary insurances and that The City of Victor Harbor will not be held liable for any matter arising out of this grant.
- Indemnify and keep indemnified The City of Victor Harbor, its employees, and agents from and against all actions, costs, claims, charges, and expenses whatsoever which may be brought or made to claim against them out of or in relation to the project.
- Provide a photograph of the completed project including permission for Council to use the photograph for promotional purposes.

Declaration

I certify to the best of my knowledge that the details provided are true and correct. I have read the City of Victor Harbor Mainstreet Precinct Building Revitalisation Grant Program. I am authorised to sign on behalf of the business owner or property owner applying under the Building Revitalisation Grants Program and agree to abide by all associated terms and conditions if the application is successful.

Project Title:

Business Name:

Name

Signature

Date