

# APPLICATION FORM

## Temporary Community Event Signs/Banners

Authorisation Pursuant to Section 221 of the Local Government Act 1999—Moveable sign By-Law No. 2

Ph: 08 8551 0500

**Form must be submitted a minimum of five (5) working days prior to event date along with signed Applicant Acknowledgement and copy of your current public liability insurance (\$20,000,000)**

**Post:**

PO Box 11  
Victor Harbor SA 5211

**Email:**

[localgov@victor.sa.gov.au](mailto:localgov@victor.sa.gov.au)

**In person:**

1 Bay Road  
Victor Harbor SA 5211

By a not-for-profit organisation

Free of Charge

By a commercial business or School

\$20.00 per sign per event

**Organisation:**

**ABN:**

**Postal Address:**

**Contact Name:**

**Position:**

**Organisation's official email:**

**Mobile :**

**Event Name:**

**Date(s) of Event:**

**Location of event:**

**Dates requested to display signage: From:**

**To:**

An approved sign must not be displayed more than **three (3) weeks before** and must come down within **48 hours** of the event conclusion.

**Description/wording of sign\*:**

**Size of sign/banner\*\*:**

\* Please attach a copy of your proposed sign/banner content.

\*\* Development approval may be required for signs over 2 m<sup>2</sup>

✓	Site	Description—refer to map	Sign/Banner requirements
1	<b>Sign Board</b> Hindmarsh Road		Must be 1800mm W x 900mm H
2	<b>Fence</b> VH Oval/Roundabout		Banner attached to fence
3	<b>Information Bay</b> Adelaide Road		Banner attached to star droppers ***
4	<b>Sweetmans Corner</b> Mill & Waitpinga Roads		Banner attached to star droppers ***
5	<b>Armstrong Road</b> Encounter Bay Oval		Banner attached to star droppers ***
6	<b>Lot 103 Inman Valley Rd</b> opposite Encounter College		Banner attached to star droppers ***

\*\*\* Care needs to be taken when hammering star droppers into the ground as underground power, water and cables exist in some areas. Star droppers must include capping.

**PLEASE READ THE ATTACHED CONDITIONS FOR TEMPORARY  
COMMUNITY EVENT SIGNS/BANNERS**

**Please sign and return this acknowledgement along with a copy of your  
public liability insurance (minimum \$20,000,000)**

I/We agree and acknowledge that:

We have read, understand and agree to be bound by the Authorisation Conditions set out herein and as contained in the Signage Policy and Guidelines; and

The information provided by us in the application for is true and correct

We have included a copy of our current Public Liability Insurance (*minimum cover \$20,000,000*)

<b>Print Name</b>
<b>Signature</b>
<b>Position Held</b>
<b>Contact Number</b>
<b>Date</b>

Office Use Only

<b>IREC #</b>		/	/
<b>OREC #</b>		/	/
<b>Public Liability Insurance \$20,000,000 provided</b>	<b>YES or NO</b>	/	/
<b>Approval #</b>		/	/