



# Notification Form

## Event Organisers – Temporary Food Businesses

PO Box 11 (1 Bay Road)  
Victor Harbor SA 5211  
P 08 8551 0500  
E [localgov@victor.sa.gov.au](mailto:localgov@victor.sa.gov.au)  
[www.victor.sa.gov.au](http://www.victor.sa.gov.au)

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### Temporary Food Premises

Temporary food premises are described as *"structures set up for a specific, occasional event such as a fete or fair where the cost of providing premises to a permanent standard is unnecessary for food safety."*

Temporary food premises may not be able to meet some of the requirements of the Food Safety Standards due to their temporary nature.

The Food Safety Standards allow temporary food premises to be exempt from the following clauses:

- The designation, location, warm water supply and size of hand washing facilities.
- The responsibilities of a food business to provide hand washing facilities with warm running water, soap and hand drying equipment.
- Requirement of food handlers to use warm water and hand drying equipment.

### Hand Washing and Hand Drying Facilities

Temporary food premises are required to have hand washing facilities, although they do not need to be permanent.

If permanent hand washing facilities are not available, the requirements of the Food Safety Standards can still be met without the need for an exemption. A container of warm water with a tap or valve, supplied with a collection bucket for wastewater, along with soap and single use paper towels must be supplied in areas where food handlers work.

If these basic hand-washing facilities cannot be provided, an exemption may be issued if the Environmental Health Department is satisfied that food safety is not placed at risk. For example, for a small function where there are a limited number of food handlers, and only minimal hand contact with food, the Environmental Health Department may issue an exemption for the supply and use of warm running water.

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**Part 1 – Event Details**

Name of Event	
Location of Event	
Date/s of Event	
Time of Event	

**Part 2 – Contact Details of Event Organiser (Applicant)**

Name	
Business Name (if applicable)	
Phone Number	
Email	

**Part 3 - Details of Businesses**

Trading Name:	
Description of foods prepared and sold:	
Description of handwashing facilities:	
Food Business Notification Number / Registered Council:	
Person in charge:	
Contact number:	

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Applicant's Name			
Applicant's Signature		Date	

OFFICE USE ONLY			
Approved		Date	

Once completed, please return this form to the City of Victor Harbor:

- **By post:** PO Box 11, Victor Harbor SA 5211
- **By email:** [localgov@victor.sa.gov.au](mailto:localgov@victor.sa.gov.au)
- **In person:** Civic Centre, 1 Bay Road, Victor Harbor SA 5211