6 August 2020

Dear Member

NOTICE OF MEETING

Notice is hereby given pursuant to Section 87(1) of the Local Government Act, 1999, as amended that a meeting for the Disability Access and Inclusion Advisory Committee has been called for:-

DATE: 13 AUGUST 2020
TIME: 2:00pm
PLACE: Council Chambers, 1 Bay Road, Victor Harbor

Please find enclosed a copy of the Agenda for the meeting.

Yours faithfully

Victoria MacKirdy
CHIEF EXECUTIVE OFFICER

Please be advised that filming, photography and audio recording may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999
Disability Access and Inclusion Advisory Committee

Committee Membership

August 2019

<table>
<thead>
<tr>
<th>Member</th>
<th>Representative</th>
<th>Appointed</th>
<th>Expire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expert/Agency Member</td>
<td>Kathryn Roberts</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Expert/Agency Member</td>
<td>Kay Ewens</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Community</td>
<td>Sid James</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Community</td>
<td>Angela Schiller</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Kathryn Meddrick</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Kerry Taylor</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Donna Brook</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Ashleigh Hosking</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>Co-opted Member</td>
<td>Kaye Reeves</td>
<td>26 Aug 2019</td>
<td>30 Sept 2021</td>
</tr>
<tr>
<td>City of Victor Harbor</td>
<td>Dr Marilyn Henderson</td>
<td>26 Nov 2018</td>
<td>Nov 2020</td>
</tr>
<tr>
<td>City of Victor Harbor</td>
<td>Cr Bryan Littlely</td>
<td>26 Nov 2018</td>
<td>Nov 2020</td>
</tr>
<tr>
<td>Ex-officio</td>
<td>Mayor Moira Jenkins</td>
<td>22 July 2019</td>
<td>Nov 2022</td>
</tr>
</tbody>
</table>

Office Bearers

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Dr Marilyn Henderson</td>
</tr>
<tr>
<td>Deputy Chairperson</td>
<td>Cr Bryan Littlely</td>
</tr>
</tbody>
</table>

Agenda 13/08/2020
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1. **PRESENT**

2. **APOLOGIES**
3. MINUTES OF THE PREVIOUS MEETING

3.1 Confirmation of minutes of previous meeting

Committee: Disability Access and Inclusion Advisory Committee

Meeting Held: 13/08/2020

From: Chelsie Butler


RECOMMENDATION

That the minutes of the 11 June 2020 Disability Access and Inclusion Advisory Committee meeting be received and confirmed as a correct record of that meeting.

INFORMATION

Purpose
The purpose of this report is to seek confirmation of the previous minutes of the Disability Access and Inclusion Advisory Committee.

Background
The Disability Access and Inclusion Advisory Committee met on 11 June 2020, the minutes of the meeting are provided at Attachment A.

In accordance with the Local Government Act 1999 and the Committee’s Terms of Reference, minutes shall be confirmed at the next ordinary meeting.

Commentary
The minutes of the 11 June 2020 meeting have been distributed to all Elected Members, all Disability Access and Inclusion Advisory Committee Members and key staff. They have also been adopted by Council, placed on City of Victor Harbor’s website, and a hard copy filed into public folder located in City of Victor Harbor Civic Centre foyer.

RISK ASSESSMENT

The following risks have been assessed in line with Council’s Risk Management Framework and Policy:

Corporate Governance - Preparation and reporting for the endorsement of the minutes
can be managed through routine activities and have a negligible impact. The risk is assessed as \textit{low}.

\textbf{REFERENCES}

City of Victor Harbor Community Plan 2036 and Strategic Directions 2016-2020

Objective 2 – Attractive lifestyle and inclusive community

- Approach 2.4 – Encourage community participation and interaction
  Strategy 2.4.1: Plan for infrastructure and services to be accessible and inclusive of people of all ages and with varying needs and capabilities.

Objective 4 - Services and infrastructure supporting the community

- Approach 4.2 Provide key community infrastructure
  Strategy 4.2.4 Provide high quality public realm infrastructure

Objective 5 - An innovative Council empowering the community

- Approach 5.4 Operate in a strategically planned environment
  Strategy 5.4.2 Encourage long term thinking and planning across the organisation

\textbf{BUDGET IMPLICATION}

Excluding endorsed budgeted staff resources there are no budget implications associated with receiving and noting this report.

No additional funds are required.

\textbf{CONSULTATION}

Chief Executive Officer – Victoria MacKirdy

Acting Director Environment and Infrastructure Services – Brian Doman
Disability Access and Inclusion Advisory Committee

MINUTES

Committee Disability Access and Inclusion Advisory Committee
Meeting Held 11 June 2020 at 2:00pm
Location Council Chambers, 1 Bay Road, Victor Harbor

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Minutes 1
1. PRESENT

Councillor Dr Marilyn Henderson (Chair)
Kathryn Roberts
Kay Ewens
Sid James (arrived 2.05pm)
Kaye Reeves
Angela Schiller

In Attendance:
Mayor Dr Moira Jenkins (arrived 2.10pm)
Jodi Roberts – Manager Infrastructure
Karen Kenny – Cemeteries, Environment and Infrastructure Administration Officer
John Straccia – Land Development and Infrastructure Officer
Leann Symonds – Acting Manager Community Services

2. APOLOGIES

Kate Meddick
Donna Brook
Disability Access and Inclusion Advisory Committee

3. MINUTES OF THE PREVIOUS MEETING

3.1 Confirmation of the minutes of the previous meeting

DAC82020  Moved: K Reeves
           Seconded: K Ewers

That the minutes of the previous Disability Access and Inclusion Advisory Committee meeting held Thursday, 13 February 2020 be confirmed as a true and correct record.

CARRIED

4. BUSINESS ARISING

4.1 Action List

DAC92020  Moved: A Schiller
           Seconded: S James

That the Disability Access and Inclusion Advisory Committee receive and note the action list.

<table>
<thead>
<tr>
<th>Item</th>
<th>Meeting Date (13/08/2020)</th>
<th>Action Text</th>
<th>Responsible Person</th>
<th>Status</th>
<th>% Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>13/08/2020</td>
<td>Members to put forward a list of required infrastructure and traffic improvements with priorities for current and future budget consideration</td>
<td>Member</td>
<td>Ongoing for the Advisory Committee</td>
<td>Ongoing</td>
</tr>
<tr>
<td>2</td>
<td>11/09/2017</td>
<td>Roberts and S James to conduct inspection of required maintenance identified by S James</td>
<td>Roberts, S James</td>
<td>Committee member Donna Brook has provided list of infrastructure maintenance administration in collaboration with S James list and concerns from Angela Schiller</td>
<td>90%</td>
</tr>
<tr>
<td>3</td>
<td>14/08/2019</td>
<td>Committee to develop a list of areas of concern to be submitted utilising the 2019/2020 budget</td>
<td>Member</td>
<td>Ongoing</td>
<td>Ongoing</td>
</tr>
<tr>
<td>4</td>
<td>19/09/2019</td>
<td>Disability Access and Inclusion Plan (Including Digital Accessibility)</td>
<td>L Symons</td>
<td>In progress / Ongoing - LGA have established a reference group to oversee the project to develop a coordinated Local Government sector approach to preparation of Disability Access and Inclusion Plans (DAP) &amp; it has been tasked with the development of a DAP. It has engaged with local government. LGA is looking at additional funding for the development of a state-wide access and inclusion advisory committee. OHS has prepared a draft toolkit to support State agencies in DAP development. Due for compilation by September 2020.</td>
<td>5%</td>
</tr>
<tr>
<td>5</td>
<td>12/12/2019</td>
<td>Acting Manager Community Services to contact minister to arrange a time to speak to committee about TAS transport concerns</td>
<td>L Symons</td>
<td>Receiving</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>11/02/2020</td>
<td>Acting Manager Community Services to write to Business Victor Harbor regarding whether an award has been implemented for accessibility in regards to water and tourism</td>
<td>L Symons</td>
<td>Virtually accepted by Business Victor Harbor when awards were not implemented due to COVID-19</td>
<td>40%</td>
</tr>
<tr>
<td>7</td>
<td>13/03/2020</td>
<td>Star Club Project Officer to investigate Soldiers Memorial Reserve as an option for beach access meeting due to ice conditions</td>
<td>J Bell</td>
<td>Beach widening would be provided however there are scarps that would need to be replaced by a ramp</td>
<td>20%</td>
</tr>
</tbody>
</table>

Minutes 3
Disability Access and Inclusion Advisory Committee

Updates provided in regards to action list

1. Ongoing - addressed as required/rased.

2. Ongoing – Land Development and Infrastructure Officer has attended site visits with Sid James and also met with Angela Schiller and received feedback from Donna Brook and will prepare a list of priorities to be presented to the next Meeting.

3. Learn Symonds - ongoing.

4. L. Symonds has drafted the action plan and this will be presented to the next meeting. Covid-19 restrictions have delayed consultation and online surveys are not considered suitable. The next stage is to complete consultation with Committee Members, staff, service providers and a broad range of participants. L. Symonds plans to hold two focus groups to be scheduled over two dates in late July. The Disability Access and Inclusion Plan is required to be completed by the end of October 2020.

5. L. Symonds - not actioned yet.

6. L. Symonds as Acting Community Services Manager has spoken with Business Manager Victor Harbor Chairperson, Michael Schubert is keen to add an access and inclusion category to the next round of awards.

7. Jeremy Bell has been investigating this and it has been determined that matting on the beach can be provided adjacent to Soldiers Memorial Reserve, however the access to the beach from the reserve requires further development.

5. GENERAL BUSINESS

5.1 Future meeting dates

DAC102020 Moved: K Reeves
Seconded: S James

That the 2020 Disability Access and Inclusion Advisory Committee Meeting receive the report on the successful grant application to the information Linkages and Capacity Building Program.

CARRIED
5.2 Disability Access and Inclusion Plan – correspondence received from the Department of Human Services

DAC112020  Moved:  K Ewers
            Seconded:  K Reeves

That the Disability Access and Inclusion Advisory Committee receive and note the correspondence received from the Department of Human Services regarding the development of a Disability Access and Inclusion Plan.

CARRIED

6. OTHER GENERAL BUSINESS

Disability Access and Inclusion Plan.

L Symonds confirmed that the Local Government Association is awaiting comment from the Minister regarding the time line for completion of the Disability Access and Inclusion Plans and the need for enough time to complete consultation.

G T Fisher Playground

J Roberts provided an update on the G T Fisher playground Stage 2 project. Concept plans have been endorsed by Council with feedback received. The project progresses to detailed design to be completed by November 2020. Construction is expected to commence in February 2021.

Mainstreet Stage 4

J Roberts confirmed that the recommendations made by the Committee DAC52020 at the meeting of 13 February 2020 for Mainstreet Stage 4 were endorsed at the Council meeting of 23 March 2020. Feedback has been given to the design team and will be included in the detailed design. J Roberts advised that the updated Footpath and Pedestrian Strategy has been endorsed by Council for implementation.

K Ewens provided positive feedback on the new footpath along Canterbury Road however requested as additional kerb ramp be installed on the opposite side of Greenhills Road.

K Ewens requested consideration be given for a footpath on Ozone Street. J Roberts advised that Ozone Street has been identified as a priority pedestrian corridor in the updated Footpath and Pedestrian Strategy.
Disability Access and Inclusion Advisory Committee

K Ewens requested consideration be given for a footpath along Jenkins Avenue to connect the existing footpaths on Oval Road and Canterbury Road. J Roberts advised that the existing terrain in Jenkins Avenue may prevent a footpath from being constructed there, however this will be considered further.

7. CONFIDENTIAL ITEMS
   Nil

8. NEXT MEETING
   2:00pm Thursday, 13 August 2020

9. CLOSURE
   Chairperson closed the meeting at 2.25pm

Signed: ___________________________ Date: ___________________________
4. BUSINESS ARISING

4.1 Action List

Committee  Disability Access and Inclusion Advisory Committee
Meeting Held  13/08/2020
From  Chelsie Butler
File Reference  GOV9.14.034

RECOMMENDATION

That the Disability Access and Inclusion Advisory Committee receive and note the action list.

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Meeting Date</th>
<th>Action/Task</th>
<th>Responsible Person</th>
<th>Status</th>
<th>% Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ongoing</td>
<td>Members to put forward a list of required infrastructure and traffic improvements with priorities for current and future budget consideration.</td>
<td>Members</td>
<td>Ongoing role for the Advisory Committee</td>
<td>Ongoing</td>
</tr>
<tr>
<td>2</td>
<td>Ongoing</td>
<td>Council staff and committee members to conduct site inspections of required maintenance areas.</td>
<td>J Roberts / J Straccia</td>
<td>Complete – Council staff to develop priority list and action as per budget</td>
<td>100%</td>
</tr>
<tr>
<td>3</td>
<td>Ongoing</td>
<td>Committee to develop a list of areas of concern to be prioritised utilising the 2020/2021 budget.</td>
<td>Members</td>
<td>Ongoing</td>
<td>Ongoing</td>
</tr>
<tr>
<td>4</td>
<td>09/08/2018</td>
<td>Disability Access and Inclusion Plan (to include Digital Accessibility)</td>
<td>L Symonds</td>
<td>Draft plan out for public consultation. Draft plan being presented to Elected Members at Informal Gathering scheduled 16 August 2020. Expected the final draft will be presented to Council at September Ordinary Council Meeting with assessment complete by October 2020.</td>
<td>75%</td>
</tr>
<tr>
<td>5</td>
<td>12/12/2019</td>
<td>Manager Community Services to contact minister to arrange a time to speak to committee about NDIS transport concerns</td>
<td>L Symonds</td>
<td>Pending</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>13/02/2020</td>
<td>Star Club Project Officer to investigate Soldiers Memorial Reserve as an option for beach access matting due to its close proximity to the Changing Places Accessible Toilet</td>
<td>J Bell</td>
<td>Ongoing - Star Club Project Officer advised matting can be installed at Soldiers Memorial Reserve, however the access to the beach from the reserve required further development.</td>
<td></td>
</tr>
</tbody>
</table>
5. GENERAL BUSINESS

5.1 Disability Access and Inclusion Plan Update

Committee Disability Access and Inclusion Advisory Committee

Meeting Held 13/08/2020

From Leann Symonds

File Reference GOV9.14.034

RECOMMENDATION

That the Disability Access and Inclusion Advisory Committee receive the update report on the Disability Access and Inclusion Plan.

INFORMATION

Purpose
The purpose of this report is to update the Disability Access and Inclusion Advisory Committee on the progress of the Disability Access and Inclusion Plan being developed for the City of Victor Harbor as provided at Attachment A, and to seek feedback on the work completed so far.

Background
All Councils must publish a Disability Access and Inclusion Plan (DAIP) by 31 October 2020 to comply with the SA Disability Inclusion Act 2018. A DAIP can be developed by a single Council or by a group of Councils collaboratively. The City of Victor Harbor is developing a DAIP as a single, however is working with other regional Councils to share learnings and information.

Commentary
The City of Victor Harbor’s DAIP is structured around the priority areas and actions of the Inclusive SA State Disability Inclusion Plan, and takes into consideration the areas of policy action under the National Disability Strategy 2010-2020.

The two areas of consideration are connection and access for all. These considerations aim to create opportunities for people living with disability to meaningfully participate and contribute to their local community. Accessible spaces have a social, recreational, environmental and economic importance to our communities and strengthen the district’s reputation as an accessible destination for both locals and visitors.
The DAIP will reflect community feedback from a number of sources including Council, staff, committees, service providers and more importantly people with diverse abilities. Attachment A has been circulated to staff for adding of actions and comments.

RISK ASSESSMENT

The following risks have been assessed in line with Council’s Risk Management Framework and Policy:

Corporate Governance – It is unlikely that there would be any negative impact for acceptance of the draft Disability Access and Inclusion Plan as the review has taken into consideration legislative requirements, best practice and Council Policy. This risk is assessed as low.

REFERENCES

City of Victor Harbor Community Plan 2036 & Strategic Directions 2016-2020

Objective 2 – Attractive lifestyle and inclusive community

- Approach 2.4 – Encourage community participation and interaction
  Strategy 2.4.1: Plan for infrastructure and services to be accessible and inclusive of people of all ages and with varying needs and capabilities.

Objective 4 - Services and infrastructure supporting the community

- Approach 4.2 Provide key community infrastructure
  Strategy 4.2.4 Provide high quality public realm infrastructure

 Objective 5 - An innovative Council empowering the community

- Approach 5.4 Operate in a strategically planned environment
  Strategy 5.4.2 Encourage long term thinking and planning across the organisation

Other references used:

- Government of South Australia Inclusive SA State Disability Inclusion Plan 2019-2023

BUDGET IMPLICATION

Excluding endorsed budgeted staff resources there are no budget implications associated with receiving and noting the Disability Access and Inclusion Plan Update report.
No additional funds are required.

CONSULTATION

Nil
DISABILITY ACCESS AND INCLUSION PLAN
2020–2024
ACKNOWLEDGEMENT OF COUNTRY

The City of Victor Harbor acknowledges the traditional custodians of our beautiful land and surrounding waters, the Ramindjeri and Ngarrindjeri people, and pay our respects to elders both past and present.
CONTENTS

<TO BE INSERTED>

CONTACT DETAILS

Got a question about the preparation of the Disability Access and Inclusion Plan? Contact the Council by emailing localgov@victor.sa.gov.au or call us on (08) 85510500.

This Disability Access and Inclusion Plan (DAIP) is available on the City of Victor Harbor website www.victor.sa.gov.au If you require a copy in an alternative format, (such as Easy Read, large font, electronic format (disk or emailed), audio or Braille), please contact Council by any of the above methods or visit us at the Civic Centre 1 Bay Road Victor Harbor.
INTRODUCTION FROM THE CEO

<TO BE WRITTEN>

Victoria MacKirdy
ABOUT THE CITY OF VICTOR HARBOR

The coastal regional city of Victor Harbor is located on South Australia’s Fleurieu Peninsula, about 80kms south of the Adelaide CBD. It is the largest population centre of the Southern Fleurieu region and considered to be a regional hub. Victor Harbor has long been a favoured holiday destination, attracting 1.2 Million Visitors annually.

Victor Harbor and its surrounds is a growing community, the population of the city in the 2018 census was 15,248 with forecasts suggesting this will reach 17,900 by 2030.

Victor Harbor’s population and economy is impacted by seasonality. In the summer months, Victor Harbor’s population doubles, jumping to approximately 30,000.

Whilst Victor Harbor has one of the oldest populations in country there are four school, including two that house disability units, and a growing number of young people and families moving to the region. This highlights the importance to plan for facilities that suit both younger and older people.

The Australian Bureau of Statistics reports that 8.2% of the population of Victor Harbor identify as having some form of disability.

STRATEGIC CONTEXT

Underpinning the City of Victor Harbor’s Disability Access and Inclusion Plan is the Disability Inclusion Act 2018 (SA). Through the Inclusive SA State Disability Inclusion Plan 2019 – 2023 the South Australian Government recognises that a stronger commitment to access and inclusion for all was required. Inclusive SA sets out specific actions for local councils to achieve that address access and inclusion for all South Australians living with disability, including those people who are not National Disability Insurance Scheme (NDIS) participants.

This plan will support the principles agreed in the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD). These principles include amongst others:

- Equality of Opportunity
- Accessibility
- Full and effective participation and inclusion in society
- Respect for difference and acceptance of persons with disabilities as part of human diversity and humanity.

The City of Victor Harbor Community Plan 2030 sets out a strategic direction for the Council’s future planning and decision making. It centres around six aspirations that describe what we want Victor Harbor to be like in the future.

The Disability Access and Inclusion Plan links directly to the Community Plan 2030 through the following aspirations:

- We are a caring, connected and active community
- We have services and infrastructure that meet our community’s needs

This plan also contributes to achieving these aspirations through the following identified strategies:

Aspiration 1: We are a caring, connected and active community

- Encourage initiatives that facilitate social interaction and connection with the community
- Provide, safe, welcoming and accessible places
Aspiration 5: We have services and infrastructure that meet our community’s needs

- Facilitate access to health, education and community services
- Provide key community infrastructure
- Maintain and renew Council’s assets in a sustainable way

The development and implementation of key recommendations from this Disability Access and Inclusion Plan is a priority identified within aspiration one the Community Plan 2030.

OUR ORGANISATION

The City of Victor Harbor employs just over 100 council staff (full time equivalents). A very small percentage of staff identify as having a disability and there are currently no formal processes in place. This has been identified as an opportunity for growth and this plan will contain actions that support the development of a socially inclusive model of encouraging people with disability to work or volunteer at the City of Victor Harbor.

 ACTIONS


These themes include:
- Inclusive communities for all
- Leadership and collaboration
- Accessible communities
- Learning and employment

The themes along with related priority areas and actions are outlined on the following pages.
1: INCLUSIVE COMMUNITIES FOR ALL.

Social inclusion is a priority for people living with disability as it affects all aspects of their lives. It is our aim that the contributions and rights of people living with disability are valued and understood by all South Australians and that their rights are promoted, upheld and protected. We also want to ensure that people living with disability are supported to advocate for their own rights.

Priority 1: Involvement in the community
Priority 2: Improving community understanding and awareness
Priority 3: Promoting the rights of people living with disability

<table>
<thead>
<tr>
<th>Action</th>
<th>State Plan Priority #</th>
<th>Responsibility</th>
<th>Timeframe</th>
<th>Measurable Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Ensure event toolkits and planning documents promote accessible and inclusive practices</td>
<td>P1</td>
<td>Manager of Planning and Activation</td>
<td>Year 1</td>
<td>Document compliance</td>
</tr>
<tr>
<td>1.2 Explore the use of apps that provide information on businesses, services and facilities that are wheelchair and disability friendly</td>
<td>P1</td>
<td>Manager of Community Services</td>
<td>Year 2 - 4</td>
<td>Number of Businesses uploading details onto the App Website</td>
</tr>
<tr>
<td>1.3 Explore opportunities to increase involvement of children and young people with disability in sports and cultural events</td>
<td>P1</td>
<td>Manager of Property, Environment and Recreation</td>
<td>Year 1 and on going</td>
<td>Star Club data</td>
</tr>
<tr>
<td>1.4 Collaborate with relevant organisations to run disability access and inclusion awareness training</td>
<td>P2</td>
<td>Manager of Community Services</td>
<td>Year 1</td>
<td>Number of session and number of participants</td>
</tr>
<tr>
<td>1.5 In partnership with Business Victor Harbor develop an award for excellence in access and inclusion</td>
<td>P2</td>
<td>Manager of Planning and Activation</td>
<td>Year 1</td>
<td>Successful addition of the award</td>
</tr>
<tr>
<td>1.6 Promote awareness and understanding through displays and information in Council foyers and library</td>
<td>P2</td>
<td>Manager Library and Customer Service</td>
<td>Year 1 and ongoing each year</td>
<td>Number of Promotions</td>
</tr>
<tr>
<td>1.7 Ensure the induction of new employees and volunteers includes information that promotes access and inclusion for all</td>
<td>P3</td>
<td>Manager of People and Culture Manager of Community Services</td>
<td>Year 1</td>
<td>Procedural Compliance</td>
</tr>
</tbody>
</table>
2. LEADERSHIP AND COLLABORATION

People living with disability want to have a greater role in leading and contributing to government and community decision-making. It is our aim that the perspectives of people living with disability are actively sought and that they are supported to participate meaningfully in government and community consultation and engagement activities.

Priority 4: Participation in decision-making
Priority 5: Leadership and raising profile
Priority 6: Engagement and consultation

<table>
<thead>
<tr>
<th>Action</th>
<th>State Plan Priority</th>
<th>Responsibility</th>
<th>Timeframe</th>
<th>Measurable Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Support young people living with a disability to actively participate</td>
<td>P4</td>
<td>Manager Community Services</td>
<td>Year 1 and ongoing</td>
<td>Participant numbers in council activities</td>
</tr>
<tr>
<td>2.2 Maintain a diverse community representation on the Disability Access and Inclusion Advisory Committee</td>
<td>P4</td>
<td>Manager Community Services</td>
<td>Year 1 and Annually</td>
<td>Evaluation of Committee Members</td>
</tr>
<tr>
<td>2.3 Develop a communications strategy that promotes state and federal initiatives that support people with a disability to be involved in boards and committees at a decision making level</td>
<td>P5</td>
<td>Communications Officer</td>
<td>Year 2 – 4</td>
<td>Participant Numbers</td>
</tr>
<tr>
<td>2.4 Utilise the Inclusive SA toolkit for consultation and engagement with people living with a disability when developing policies and programs</td>
<td>P6</td>
<td>Communications Officer</td>
<td>Year 1 on ongoing</td>
<td>Consultation compliance</td>
</tr>
<tr>
<td>2.5 Review the function and membership of the Disability Action and Inclusion Advisory Committee</td>
<td>P6</td>
<td>Manager Community Services</td>
<td>Year 2 and Year 4</td>
<td>Endorsement by Council</td>
</tr>
</tbody>
</table>
### Accessible Communities

The accessibility of the built environment, quality services and information is key to ensuring people living with disability are included and have the opportunity to equally participate in all aspects of community life. It is our aim to increase accessibility to public and community infrastructure, transport, services, information, sport and recreation and the greater community.

**Priority 7:** Universal Design across South Australia  
**Priority 8:** Accessible and available information  
**Priority 9:** Access to services

<table>
<thead>
<tr>
<th>Action</th>
<th>State Plan Priority #</th>
<th>Responsibility</th>
<th>Timeframe</th>
<th>Measurable Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Incorporate Universal Design principles in criteria for all new building and public projects and planning for programs, services and events.</td>
<td>P7</td>
<td>Manager Infrastructure</td>
<td></td>
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</tr>
<tr>
<td>3.2 Develop Universal Design training plans for staff</td>
<td>P7</td>
<td>Manager Infrastructure</td>
<td></td>
<td></td>
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<tr>
<td>3.3 Ensure adequate availability of accessible carparks</td>
<td>P7</td>
<td>Manager Public Safety and Regulation</td>
<td></td>
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<tr>
<td>3.4 Audit selected and existing communications for accessibility to people living with a disability</td>
<td>P8</td>
<td>Communications Officer</td>
<td></td>
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</tr>
<tr>
<td>3.5 Provide training for Council Staff to increase confidence in communicating through a variety of channels</td>
<td>P8</td>
<td>Manager Community Services</td>
<td></td>
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</tr>
<tr>
<td>3.6 Develop or adapt current information sources to support people living with a disability</td>
<td>P8</td>
<td>Communications Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.7 Develop a dedicated website with resources from the Caddy Initiative to support people living with dementia</td>
<td>P8</td>
<td>Positive Task Force Coordinator</td>
<td>Year 1</td>
<td>Successful launch of website</td>
</tr>
<tr>
<td>3.8 Utilise the wheelchair accessible vehicle to support access to Southern Communities Transport Services</td>
<td>P9</td>
<td>Coordinator Southern Communities Transport Scheme</td>
<td>Year 1 and ongoing</td>
<td></td>
</tr>
<tr>
<td>3.9 Ensure staff and volunteers are trained in the use of the wheelchair accessible vehicle</td>
<td>P9</td>
<td>Coordinator Southern Communities Transport Scheme</td>
<td>Year 1 and ongoing</td>
<td>Numbers attending training</td>
</tr>
<tr>
<td>Action</td>
<td>State Plan Priority</td>
<td>Responsibility</td>
<td>Timeframe</td>
<td>Measurable Target</td>
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<tr>
<td>3.10 Audit of Council signage to inclusion and access for all</td>
<td>P9</td>
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</tbody>
</table>
4: LEARNING AND EMPLOYMENT

Workforce participation is fundamental to social inclusion. It provides economic independence and choice, social connections and friendships, value, identity and belonging. It is our aim that people living with disability have access to inclusive places of study and that education and training provides pathways to meaningful and inclusive employment and volunteering opportunities.

Priority 10: Better supports within educational and training settings
Priority 11: Skill development through volunteering and support in navigating the pathway between learning and earning
Priority 12: Improved access to employment opportunities and better support within workplaces

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<thead>
<tr>
<th>Action</th>
<th>State Plan Priority #</th>
<th>Responsibility</th>
<th>Timeframe</th>
<th>Measurable Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1 Identify and remove barriers to Council volunteering for people living with a disability</td>
<td>P11</td>
<td>Manager Community Services</td>
<td>Year 1 – 4</td>
<td>Increase in volunteers</td>
</tr>
<tr>
<td>4.2 Promote local services and opportunities for employment and volunteering for people living with a disability</td>
<td>P10</td>
<td>Manager Community Services</td>
<td>Year 1</td>
<td></td>
</tr>
<tr>
<td>4.3 Ensure processes for support of staff living with a disability are in place</td>
<td>P12</td>
<td>Manager People and Culture</td>
<td>Year 1 - 4</td>
<td></td>
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</tbody>
</table>
CONSULTATION

The City of Victor Harbor provides a number of avenues for consultation. Firstly a Disability Access and Inclusion Advisory Committee was established under the provision of Section 41 of the Local Government Act 1999. The committee was established for the purpose of assisting Council in enabling people with disability to engage in aspects of community life.

This committee considers and makes recommendations regarding the implementation, monitoring and review of Council’s Disability Access and Inclusion Plan. The membership of the committee consists of community members living with disability, persons with expertise in disability issues, including members of relevant service agencies and elected members of Council.

In the development of the plan community consultation also occurred via face to face focus groups, online feedback through the YourSay portal on the City of Victor Harbor website, and hard copy written submissions. The community also had opportunity to further comment on the plan prior to the adoption by Council.

Internal consultation with staff and elected members also occurred.

IMPLEMENTATION PROCESS

The City of Victor Harbor Disability Access and Inclusion Plan is overseen by the Manager Community Services. The plan includes an action table with individual action areas assigned to staff teams.

The Disability Access and Inclusion Committee will consider and make recommendations regarding the implementation, mentoring and review of Council’s Disability Access and Inclusion Plan and assist Council to communicate the plan both within the organisation and to the wider community.

LINKS

5.2 Franklin Parade Pedestrian Improvements

Committee  Disability Access and Inclusion Advisory Committee

Meeting Held 13/08/2020

From Jodi Roberts

File Reference INFR14.20.008

RECOMMENDATION

1. That the Disability Access and Inclusion Advisory Committee receive and note the Franklin Parade Pedestrian Improvement report.

2. That the Disability Access and Inclusion Advisory Committee recommend to Council proceed to detailed design of Franklin Parade pedestrian improvements based on the revised concept plan - option 3.

INFORMATION

Purpose
The purpose of this report is to provide the Disability Access and Inclusion Advisory Committee with information on the proposed Franklin Parade pedestrian improvement design.

Background
Records show that safety concerns for pedestrians around the Yilki shops on Franklin Parade, east of Ridgeway Street at Encounter Bay date back to 2002.

Public consultation was undertaken in August 2012 on pedestrian improvements and an angled parking option to provide additional five carparks. Eight responses were received and only three were in support of the development. At Ordinary Council Meeting held on 24 September 2012 Council resolved the following:

<table>
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<tr>
<th>Moved</th>
<th>Seconded</th>
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<tr>
<td>Cr B Bond</td>
<td>Cr P Chigwidden</td>
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That –

1. The community’s responses to Council’s consultation be received and noted.

2. Administration proceeds with the installation of the Pedestrian and Parking Improvements along Franklin Parade as detailed in the report presented at the Ordinary Council meeting held on 25th June 2012.

Members resolved to provide further feedback to staff in order that further options may be prepared for consideration.
A report was presented to Ordinary Council Meeting on 28 May 2018 providing data from a traffic survey that indicated a high level of compliance by drivers adhering to the 50 km/h speed limit.

Council resolved the following:

OC3032018    Moved:    Cr Peter Charles
              Seconded:  Cr Carol Schofield

That the Franklin Parade, Pedestrian Improvement Options (Yilki Shops) report and attachments be received and noted.

CARRIED UNANIMOUSLY

OC3042018    Moved:    Cr Peter Charles
              Seconded:  Cr Nicholas Hayles

That Council consider allocating funding for the Franklin Parade, Pedestrian Improvement Options design works in financial year 2019/20.

CARRIED UNANIMOUSLY

At Ordinary Council Meeting on 24 February 2020 Council resolved the following:

OC1042020    Moved:    Cr Carol Schofield
              Seconded:  Cr Marilyn Henderson

That Council proceed with public consultation on the concept options for Franklin Parade pedestrian improvements and that a further report be presented to Council for consideration of any submission received prior to proceeding to detailed design.

CARRIED

At Ordinary Council Meeting on 25 May 2020 a report was presented to Council providing feedback from the community consultation on the Franklin Parade pedestrian improvement concept options. Council resolved the following:
Commentary
Franklin Parade is a collector road that runs along the foreshore at Encounter Bay within a predominately residential precinct. There are three shops (Yilki Shops) located along Franklin Parade near to the Ridgeway Street roundabout with parking available on both sides of the road.

The project objective is to make the interactions/conflicts between pedestrians, parking vehicles and through vehicular movements safer along this 90m length of Franklin Parade. A review of the on-street parking standard, AS2890.5, identified that there is insufficient width in the west bound traffic lane to provide angled parking at this location. Given the close proximity of the roundabout, speeding is not a concern in this area.

Two options were progressed to concept design. Both concept options address the safety of pedestrian that cross the road in front of the Yilki Shops through the use of kerb protuberances to facilitate a safer crossing environment for pedestrians. They also include stencilled asphalt with a contrasting colour to indicate to motorists the increased pedestrian activity in this area. Option two was a “Whole of Street Approach” that involved the use of landscaping, widened footpaths, shared parking and protected outdoor dining areas. Given that the Encounter Bikeway runs adjacent to Franklin Parade, bicycle lanes were excluded from the proposed concepts. Both concept options identified the need for the existing street lighting to be upgraded.

The pedestrian concept options were presented to Elected Members at an Informal Gathering held 10 February 2020.

Public Consultation for the Franklin Parade pedestrian improvement concept options commenced 12 March 2020 and was undertaken online and with targeted letter drops to key stakeholders, including the three shops (Yilki Shops) and surrounding residential properties.

A revised concept Plan – Option 3 has been prepared to take into account the community comments and is provided at Attachment A.

This concept includes:

- Retention of the current setback of the parking arrangement (layby lane) on the southern (ocean) side
- A new kerb protuberance with kerb ramps at both side of the road
- Relocation of the existing bins
- Re-grading and resurfacing of the existing footpath in front of the shops
- Duratherm treatment to asphalt with a contrasting colour to indicate to motorists the increased pedestrian activity in this area
- Loss of two existing parking spaces
- Additional street lighting

RISK ASSESSMENT

The following risks have been assessed in line with Council's Risk Management Framework and Policy:

**Employee Safety/Public Safety** – There is a possible chance (25% to 75%) of a major injury and a rare chance of death or permanent disability to pedestrians at this location if the upgrades do not proceed. The risk is assessed as **high**.

**Socio Political, Community Issues/Reputation** – If works proceed without taking into account the feedback from the public consultation there is a likely risk of minor adverse impact upon social health and wellbeing of the community which may have minor impact upon the community. Issue may attract limited media coverage. This risk is assessed as **medium**.

REFERENCES

**City of Victor Harbor Community Plan 2036 and Strategic Directions 2016-2020**

Objective 2 – Attractive lifestyle and inclusive community

- **Approach 2.4** Encourage community participation and interaction
  - **Strategy 2.4.1** Plan for infrastructure and services to be accessible and inclusive of people of all ages and with varying needs and capabilities.

Objective 4 - Services and infrastructure supporting the community

- **Approach 4.2** Provide key community infrastructure
  - **Strategy 4.2.4** Provide high quality public realm infrastructure

Objective 5 - An innovative Council empowering the community

- **Approach 5.4** Operate in a strategically planned environment
  - **Strategy 5.4.2** Encourage long term thinking and planning across the organization

**Other references used:**

- Australian Standard AS2890.5-1993 Parking facilities – On-street parking
Disability Access and Inclusion Advisory Committee

- City of Victor Harbor Kerb Channel, Car Parks & Traffic Control Devices Asset Management Plan
- City of Victor Harbor Long Term Financial Plan 2019/20 to 2028/29
- City of Victor Harbor Public Consultation Policy

BUDGET IMPLICATION

Excluding endorsed budgeted staff resources there are no budget implications in the preparation and endorsement of this report.

CONSULTATION

Acting Director Environment and Infrastructure Services – Brian Doman

Acting Manager Community Services – Leann Symonds

Project Coordinator – Anthony Taylor
6. OTHER GENERAL BUSINESS

7. CONFIDENTIAL ITEMS

8. NEXT MEETING
   2:00pm Thursday, 8 October 2020

9. CLOSURE