



# City of Victor Harbor Cemeteries

Victor Harbor Cemetery

Inman Valley Cemetery





# Welcome to City of Victor Harbor Cemeteries

The City of Victor Harbor has two Cemeteries within the Council area:

## **Victor Harbor Cemetery** **1 Finnis Road, Victor Harbor**

Encounter Bay was settled in 1839 and the Victor Harbor Cemetery was established in 1860 on a picturesque, gently undulating site featuring large gum trees and native bush.

The Cemetery today offers various Burial and Ashes Interment sites.

## **Inman Valley Cemetery** **93 Prouse Road, Victor Harbor**

Work to establish the Inman Valley Cemetery commenced in 1862 with the identification of a suitable site.

The Cemetery today is surrounded by native bush land and local farming properties and offers burials and ashes interments within the General Section as well as ashes interments in the Native Garden section.

*Many of our early pioneers have been laid to rest in these cemeteries.*



# Steps:

## Step 1 – Choose a plot

1. Refer to the fees section from page 6 of this pack for more information about the various options within our Cemeteries.
2. Refer to the attached Map or visit the Cemetery to assist with your decision.
3. Discuss your preferred site with the Property Administration Officer on phone 8551 0547 – to confirm the plots that are available in your preferred section.
4. We cannot 'Hold' plots so once you have made your decision, go to Step 2

The Victor Harbor Cemetery has some sections dedicated to ashes interments only - and also offers sections that provide for both burials and ashes interments in the same plot.

Feel welcome to make an appointment to meet and discuss your preferences by calling the Property Administration Officer on 8551 0547 or email: [localgov@victor.sa.gov.au](mailto:localgov@victor.sa.gov.au)



## **Step 2 - Reserve a Plot (Interment Rights)**

- 1. Complete an 'Application for Interment Right' form  
(This used to be called a Burial Licence)**
- 2. Know your rights and responsibilities - Complete the Cemeteries and Crematoria Association of SA (CCASA) Rights and Responsibilities form**
- 3. Pay the Interment Right fee (refer Step 3)**
  - To reserve a plot in our Cemeteries the Interment Right fee is to be paid and the required documentation is to be completed.
  - The Interment Right is for a term of 99 years
  - Refer to the next page for important information on Interment Rights
  - Any person is eligible to take out an Interment Right
  - There can be a maximum of two registered Interment Right Holders
  - Refer to the fees pages for the Interment Right fee payable



## Interment Rights (Important Information)

**In accordance with the Burial and Cremations Act and Regulations, the Interment Right Holder has for the term of the Interment Right:**

- An exclusive right to request the burial of human remains or interment of human ashes in the site (as per the site specifications).
- An exclusive right to request the erection of an approved memorial at the site.
- The responsibility to maintain the memorial or headstone in a safe and proper condition.

*Note: The Interment Right Holder may only use the site in consistency with the Cemetery Operational Guidelines.*

The rights granted to an Interment Right Holder may be exercised upon the death or legal incapacity of the Interment Right Holder by any of the following people in descending order of entitlement:

1. Executor/s or administrator of estate
2. The spouse or domestic partner
3. The eldest living child
4. The eldest living grandchild or great-grandchild
5. The eldest living brother or sister
6. The eldest living parent
7. The eldest living grandparent
8. The eldest living aunt or uncle
9. The eldest living nephew or niece
10. The eldest living cousin
11. The eldest living blood relative

An Interment Right may be cancelled or transferred in accordance with the Cemetery Operating Policy.



### **Step 3 – Pay the Fee** **(Fees applicable 1 July 2024 to 30 June 2025)**

- Interment Right Fees are payable at the time of taking out an Interment Right (and reserving the plot).
- All other fees are payable at the time of the burial/ashes interment and upon ordering the bronze plaque.
- The City of Victor Harbor reviews fees and charges on an annual basis.
- Fees can be paid by cash, cheque or credit card at our Front Counter. Alternatively, you can pay the fee over the phone on 8551 0500 quoting your credit card details.
- We regret that we do not send invoices or allow bank transfers for these fees.

# VICTOR HARBOR CEMETERY - FEES

## BURIAL SECTIONS



Available burial plots are located in the Terrace & Lower Terrace Lawn Sections which feature irrigated grass and colourful rose beds.

These Sections provide for both Burials and Ashes Interments in the same plot.

A maximum of 3 coffin burials can be completed in these plots. In addition, up to 4 ashes interments can be completed in these plots.

Section	Interment Right Fee 99 year reservation of a plot  (payable when you reserve the plot)	Burial Depth	Burial Fee	Bronze Plaque
Terrace Lawn and Lower Terrace Lawn	\$3985  Each plot allows for a maximum of 3 coffin burials  and  a maximum of 4 ashes interments	Single Double Triple	\$2392 \$2524 \$2657 *Payable to Funeral Director  \$146 per ashes interment *\$68 per additional interment completed at the same time (payable at time of ashes interment)	457 x 203mm \$1498 (up to 8 lines of wording)  Detachable plates \$451 (up to 4 lines of wording)

\*Fees applicable 1 July 2024 to 30 June 2025

## CREMATED ASHES SECTIONS



Available Ashes interment sites are located throughout the Cemetery, and we can place the ashes at your selected site, or you may wish to hold a small family gathering to place the ashes yourself. \*(please note -this option is not available for the Niche Wall)

Section	99 year Interment Right Fee (payable when you reserve the plot)	Ashes Interment Fee (payable at time of ashes interment)	Bronze Plaque Fee (payable at time of order)  For up to 8 lines of wording)
Rose Garden & Niche Wall Rose Bed	\$2392 Up to 4 ashes interments per plot	\$146	229 x 184mm \$597
Bicentennial Rose Walk	\$1400 1 ashes interment only per plot	\$146	135 x 115mm \$451
Native Garden	\$1042 1 ashes interment only per plot	\$146	178 x 152mm \$585
Matthew Flinders Garden	\$2392 1 ashes interment only per plot	\$146	135 x 115mm \$451
Family Tree	\$5313 Max 10 ashes interments per plot	\$146	178 x 152mm \$597
Niche Wall-Double Niche	\$1594 - 2 ashes interments	\$146	279 x 121mm \$848 (2 lines & 1 detachable)
Niche Wall- Single Niche	\$1063 - 1 ashes interment		137 x 102mm \$451 (4 lines)
All Ashes Sections		*\$68 per additional interment completed at the same time	
Terrace & Lower Terrace Lawn (burial & ashes)		See page 6 above	

\*Fees applicable 1 July 2024 to 30 June 2025



# INMAN VALLEY CEMETERY – FEES



## BURIALS AND CREMATED ASHES INTERMENTS

Burial plots in the General Section allow for up to 3 coffin interments and 4 ashes interments per site. Burials can be completed up to triple depth in these plots.

## NATIVE GARDEN CREMATED ASHES SECTION

Opened in June 2018, this new section is a pathway surrounded by bushland, providing for the interment of ashes only. A maximum of 1 ashes interment per plot.

General Section	Interment Right Fee	Burial Depth	Burial Fee	Ashes Interment
General Section	\$3583  *A max of 3 burials and 4 ashes interments per plot	Single Double Triple	\$2291 \$2430 \$2579	\$146 Standard Ashes *\$68 per additional ashes interment completed at the same time  *Ashes interment under existing memorial is at applicant's expense and arrangement
Native Garden Section  Maximum of 1 ashes interment	\$1064	Bronze Plaque fee: \$585 178 x 152mm		\$146

\*Fees applicable 1 July 2024 to 30 June 2025



# MEMORIALS

All sections within the Cemetery require a memorial plaque, designed in accordance with Council specifications, to be placed within 12 months of a burial or ashes interment. The General Section permits further monumental memorial choice, as approved by Council.

## BRONZE PLAQUES

Bronze Plaques are ordered through the Council in accordance with our standards for each section.

We can prepare a proof from your preferred wording for your consideration.

You are welcome to provide your wording by email or you can contact the Property Administration Officer on phone 8551 0547 to make an appointment to discuss your plaque wording.

Bronze Plaque wording specifications can be provided on our individual fee sheets available from the Property Administration Officer.

## GRANITE MEMORIALS

Alternatively, (burial sections only) you are welcome to engage a Monumental Mason of your choice to design and install a granite memorial to Council specifications.

The Monumental Mason will require approval from the Council for the design and wording.

The Cemeteries and Crematoria Association of SA in association with the Monumental Association of SA has a list of licensed Monumental Masons.

## TEMPORARY MEMORIALS

Please note that temporary memorials placed by Funeral Directors or loved ones on the plot, will be removed after twelve months in accordance with Council policy.



# FREQUENTLY ASKED QUESTIONS

## **Can I 'hold' a plot that I like until I am ready to pay for it?**

We regret that we cannot hold plots. To formally reserve a plot, the Interment Right fee needs to be paid and documentation completed which is available on our website or from the Property Administration officer.

## **Do I have to be a resident of City of Victor Harbor before I can take out an Interment Right at your Cemetery?**

You don't have to be a resident to take out an Interment Right for a plot within our Cemeteries.

## **Can we have the ashes interred first and then organise the plaque at a later date?**

We prefer that the placement of ashes occurs at the same time as the installation of the plaque. We can hold your loved one's ashes for you if you wish, until the plaque order has been received.

## **Can I scatter my loved one's ashes in the Cemetery?**

The scattering of ashes is not allowed within the Cemetery. An Interment Right is to be taken out and the Ashes interred in a plot or the Niche Wall.

## **Do we organise the coffin and burial through the Council offices?**

A licenced Funeral Director is required to complete the burial process. This is required by law. The Funeral Director will contact the Council to finalise the burial arrangements.



## **CONTACT:**

**City of Victor Harbor**

**Diahanna Styan**

**Property Administration Officer**

**Available Monday to Wednesday – appointment required.**

**Phone: 8551 0547**

**or**

**Email: [localgov@victor.sa.gov.au](mailto:localgov@victor.sa.gov.au)**

**If the matter is urgent call 8551 0500**