7 September 2020

Contact for Apologies: Karina Overall
Phone: (08) 8551 0506
Email: localgov@victor.sa.gov.au

Dear Member

NOTICE OF MEETING

Notice is hereby given pursuant to Section 83(2) of the Local Government Act, 1999, as amended that a Special Meeting of the Council has been called for:-

DATE: 7 SEPTEMBER 2020

TIME: 6:30pm

PLACE: Council Chambers, 1 Bay Road, Victor Harbor

Please find enclosed a copy of the Agenda for the meeting.

Yours faithfully

Victoria MacKirdy
CHIEF EXECUTIVE OFFICER

Please be advised that filming, photography, audio recording and live-streaming may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.
Councillors are reminded of the requirements of disclosure by Councillors of material, actual or perceived conflict of interest in items listed for consideration on the Agenda.

Section 73, 74, 75, 75A and 75B of the Local Government Act 1999 requires that Councillors declare any interest and provide full and accurate details of the relevant interest to the Council prior to consideration of that item on the Agenda.

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1. **PRESENT**

2. **ACKNOWLEDGE COUNTRY & LOCAL GOVERNMENT PRAYER & SERVICE ACKNOWLEDGEMENT**

   **Acknowledge Country**

   We acknowledge the traditional custodians of our beautiful lands and surrounding waters, the Ramindjeri and Ngarrindjeri people. As a community we recognise and respect their cultural connection with the land and waters.

   **Prayer**

   Almighty God, we ask you to bless this council and allow it to be an agent of change to the people of this City and beyond. Direct and prosper its deliberations to the honouring of Your name and the welfare of the people whom it serves. Amen

   **Service Acknowledgement**

   We gratefully acknowledge the men and women of the Navy, Army and Air Force who made the Supreme Sacrifice in the preservation of Australia’s freedom and democracy, we also proclaim our gratitude to those who returned to us.

3. **APOLOGIES & LEAVE OF ABSENCE**
4. BUSINESS

4.1 Motion on Notice - Public Consultation on the Schoolies Festival November 2020 - Cr David Kemp

Committee: Special Council
Meeting Held: 07/09/2020
From: Victoria MacKirdy
File Reference: CR2.38.029

RECOMMENDATION

1. That Council receive and note the Motion on Notice - Public Consultation on the Schoolies Festival November 2020 - Cr David Kemp report.

(Cr David Kemp to propose his motions)

2. That Council endorse a Public Consultation through a survey and any other means for the purpose of seeking community feedback on the attendance of schoolies in 2020 with the Public Consultation commencing on Monday 14th September 2020 and closing on Friday 2nd October 2020.

3. That Council convenes a Special Council meeting for Thursday 8 October 2020 to discuss the Public Consultation results and resolve to support or not support the attendance of Schoolies in Victor Harbor in 2020.

(Alternative recommendations proposed by administration if recommendation 2 is supported)

4. That Council endorse the implementation of the 2020 Schoolies Festival – Community Consultation Plan as provided at Attachment D to this report.

or

(Alternative recommendation proposed by administration if recommendation 2 is not supported)

That Council continue to work closely and liaise with SA Health, SAPOL and Encounter Youth to ensure that any Schoolies events, are carried out in line with SA Health advice relating to COVID restrictions, and the advice of SAPOL in maintaining the safety and wellbeing of the Victor Harbor and South Australian Community

INFORMATION

Purpose
The purpose of this is report is to provide for the consideration of a Motion submitted by Cr David Kemp pursuant to Clause 12(1) of the Local Government (Procedures at Meetings) Regulations 2013 in relation to the Schoolies Festival 2020.
A copy of Cr David Kemp’s written submission and preamble is provided at Attachment A.

**Elected Member Commentary**

**RECOMMENDATION**

1. That Council receive and note the Public Consultation Schoolies 2020 report.

2. That Council endorse a Public Consultation through a survey and any other means for the purpose of seeking community feedback on the attendance of Schoolies in 2020 with the Public Consultation commencing on Monday 14th September 2020 and closing on Friday 2nd October 2020.

3. That Council convenes a Special Council meeting for Thursday 8th October 2020 to discuss the Public Consultation results and resolve to support or not support the attendance of Schoolies in Victor Harbor in 2020.

**Elected Member Commentary**

The Schoolies Festival event was scheduled to take place from Friday 20 November – Sunday 22 November 2020 on Warland Reserve and Soldiers Memorial Gardens while also utilising a component of the Esplanade Car Park and Council owned roads adjacent to Warland Reserve.

The event attracts up to five thousand official school leavers, and it is estimated that the weekend attracts a total of ten thousand people to Victor Harbor, with a number gathering around the streets of Victor Harbor during the festival.

 Encounter Youth enlists over five hundred volunteers annually to provide a range of event related services that support the organisation’s strategic objectives in enabling a safe event.

The volunteer group, more commonly known as the ‘Green Team’, engage with youth prior to and during the event to encourage alternative behaviour choices, while also providing numerous operational support functions such as cleaning amenities and litter control.

COVID-19 has been declared a Public Health Emergency by the South Australian Government.

Both Federal and State Governments have put a range of measures in place to slow the spread of COVID-19.

The City of Victor Harbor is acutely aware that we have a vulnerable community.

To protect our residents, it’s important that we all do everything we can to minimise or stop the spread of COVID-19.

We also strongly encourage our community to follow the most recent advice in relation to social distancing.

People aged over 70 years old should stay home and self-isolate for their own protection.

This also applies to people over 60 with a chronic illness and Indigenous people over 50.

These groups should limit contact with others as much as possible if they travel outside.
There has been growing concern amongst some members of our community about the potential increase of visitors to Victor Harbor through the Schoolies Festival.

Council administration are working alongside government authorities (SA Health, SA Police) as well as Encounter Youth to decide how Schoolies will look in 2020 or cancel the total event.

The Australian Government with the State Government are in constant communication on how to respond to COVID-19 and ensure the health, welfare and safety of our community.

We all have a responsibility to stop the spread of COVID-19 and protect our community.

Undertaking a Public Consultation to hear from our Community on the attendance of Schoolies in 2020 in the environment of COVID-19 Pandemic is the most appropriate and responsible action to take for our Community.

Commentary

Under the current SA Health COVID-19 guidelines for defined public activities, to host more than 1,000 people on site at an event, the event organiser must have a COVID Management Plan approved by SA Health in addition to a COVID Safe Plan.

Encounter Youth the coordinators of Schoolies Operation and event managers of the organised concert event which attracts up to 5,000 attendees, have held meetings with SA Health and SAPOL representatives since early August to discuss the planned activities, complexities involved in the Schoolies Operation and measures that would need to be in place for an event if it were to proceed.

Since then, the SA Health Deputy Chief Public Health Officer, Dr Chris Lease visited Victor Harbor on Monday 31 August 2020, to talk to accommodation providers seeking their input and discussing various options to help inform their advice and decision around the event.

The same day, the Deputy Chief Public Health Officer attended a meeting with City of Victor Harbor Mayor, CEO and key Council staff to discuss Schoolies operations and sought feedback to help inform the SA Health decision making process.

SA Health and SAPOL have indicated Schoolies will not occur in its usual form, given current restrictions, however unlike other events, Schoolies cannot just simply be cancelled, Schoolies is a lot more complex and requires a planned approach to its re-organisation – this is the work that SAPOL, SA Health, Encounter Youth and Council are working through.

A copy of the SAPOL and Encounter Youth Media Release is provided at Attachment B and C to this report.

There are a number of complexities involved with Schoolies Operation, and supporting activities that need to be discussed, considered and appropriately planned for. SA Health do not wish to make a public decision until all of these issues have been reviewed and considered.

Discussions have continued to take place between SA Health, SAPOL, Encounter Youth and Council over the last week to formulate a joint response.
City of Victor Harbor Mayor, Dr Moira Jenkins and Chief Executive Officer, Victoria MacKirdy have been talking with SA Health, and Encounter Youth regularly outlining the concerns that our residents have raised.

**Public Consultation Policy**

In accordance with Councils Public Consultation Policy, Council is required to provide a minimum of 21 days for people to make submissions to Council (unless otherwise stated). The proposed public consultation timeframes, whereby the consultation commences on Monday 14 September 2020 and closes on Friday 2 October 2020, does not meet the 21 days. The timeline for engagement should be from 14 September 2020 – 4 October 2020 (inclusive).

A proposed Schoolies Festival 2020 community engagement plan is provided at Attachment D to this report.

**RISK ASSESSMENT**

The following risks have been assessed in line with Council's Risk Management Framework and Policy:

**Reputation** – The proposed motion on notice to undertake community consultation on whether residents support or not support the attendance of Schoolies in Victor Harbor for 2020, will attract significant media and public attention and may draw negative attention to Victor Harbor and may cause further anxiety within the community. There are also elements of the Schoolies event that Council has no control over and this may send a mixed message to our community with undertaking this consultation. There is a high risk that Council’s reputation within the community and its ability to meet desired strategic objectives of the Council, this can be mitigated by Council continuing to work closely with key stakeholders to keep the community safe during the current COVID circumstances. This risk is assessed as **High**.

The administrations alternative recommendation looks to continue to work with all the relevant stakeholders to ensure that the Victor Harbor community remain informed and that all measures are put in place to ensure our community and all South Australians are safe during the current COVID circumstances. This risk is assessed as **Medium**.

**REFERENCES**

City of Victor Harbor Community Plan 2030

Aspiration 6 – We are financially sustainable and well-governed organisation

- Strategy – Engage and involve our community in decision making
- Priority – Provide engagement options which make it easier for residents and ratepayers to be involved and share their views with council.

**BUDGET IMPLICATION**

There are sufficient funds in Job # 48971 (Tourism Schoolies Week) for the purpose of implementing the Schoolies Festival 2020 – Community Engagement Plan at an estimated cost of $330.
Current Budget = $12,300
Less Expenditure to date = $ 0
Less Report Expenditure = $ 330
Budget Remaining = $11,970

No additional funds are required.

CONSULTATION

Elected Member – Cr David Kemp
Elected Member – Cr Andrew Robertson
Elected Member – Cr Peter Charles
Festivals and Events Officer – Stacey Richardson
Communications Assistant – Tara Butler
City of Victor Harbor

CEO V MacKirdy
1 Bay Road
Victor Harbor
SA 5211
Phone: 85510505
Email: vmackirdy@victor.sa.gov.au

Cr David Kemp
1 Bay Road
Victor Harbor
SA 5211
Mobile: 0448801521
Email: david.kemp@victor.sa.gov.au

Date: 7th September 2020

Subject: Call for Special Council Meeting to endorse a Public Consultation on the Attendance of Schoolies in Victor Harbor 2020. Open to the Public.

Dear CEO V MacKirdy,

As per Section 82 (1) (b) of the Local Government Act 1999 (LG Act 1999) as below I call for a Special Council Meeting,

82—Calling of special meetings
(1) The chief executive officer must, at the request of—
(a) the principal member of the council; or
(b) at least three members of the council; or
(c) a council committee at which at least three members of the council vote in favour of the making of the request, call a special meeting of the council.
(2) The chief executive officer must be provided with an agenda for the special meeting at the time that a request is made under subsection (1) (and if an agenda is not provided then the request has no effect). (3) Special meetings may be held at any time.

Three Elected Members have endorsed the calling of the Special Council meeting Cr D Kemp, Cr P Charles and Cr Andrew Robertson as per Section 82 (b) of the LG Act 1999.

The Special Council meeting is to endorse the Council in undertaking a Public Consultation as per the LG Act 1999, Part 5—Public consultation policies 50—Public consultation policies and the CVH Public Consultation Policy to seek feedback from the Community on Schoolies attendance in Victor Harbor in 2020.

Please refer to draft Agenda attached in Appendix “A”. for the Special Council meeting.

Please contact me if you need further clarification.

Yours Sincerely

Cr David Kemp
Appendix A Draft Agenda

Contact for Apologies: Karina Overall
Phone: (08) 6551 0506
Email: localgov@victor.sa.gov.au

Dear Member

NOTICE OF MEETING
Notice is hereby given pursuant to Section 83(2) of the Local Government Act, 1999, as amended that a Special Meeting of the Council Open to the Public has been called for:

DATE: 7th September 2020
TIME: 6:30pm
PLACE: Council Chambers, 1 Bay Road, Victor Harbor

Please find enclosed a copy of the Agenda for the meeting.

Yours faithfully

CEO Victoria MacKirdy

Please be advised that filming, photography, audio recording and live-streaming may take place at this meeting when the public and media are not lawfully excluded under Section 90 of the Local Government Act 1999.

Councillors are reminded of the requirements of disclosure by Councillors of material, actual or perceived conflict of interest in items listed for consideration on the Agenda.

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   & SERVICE ACKNOWLEDGEMENT ......................................................... 2
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4. BUSINESS .................................................................................................... 2
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4. BUSINESS
4.1 Public Consultation on the Schoolies Festival November 2020
Committee Special Council Meeting Held 7/09/2020
From Cr David Kemp, Cr Peter Charles and Cr Andrew Robertson
File Reference

RECOMMENDATION

1. That Council receive and note the Public Consultation Schoolies 2020 report.

2. That Council endorse a Public Consultation through a survey and any other means for the purpose of seeking community feedback on the attendance of Schoolies in 2020 with the Public Consultation commencing on Monday 14th September 2020 and closing on Friday 2nd October 2020.
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The City of Victor Harbor is acutely aware that we have a vulnerable community. To protect our residents, it’s important that we all do everything we can to minimise or stop the spread of COVID-19.

We also strongly encourage our community to follow the most recent advice in relation to social distancing. People aged over 70 years old should stay home and self-isolate for their own protection. This also applies to people over 60 with a chronic illness and Indigenous people over 50. These groups should limit contact with others as much as possible if they travel outside.

There has been growing concern amongst some members of our community about the potential increase of visitors to Victor Harbor through the Schoolies Festival. Council administration are working alongside government authorities (SA Health, SA Police) as well as Encounter Youth to decide how Schoolies will look in 2020 or cancel the total event.

The Australian Government with the State Government are in constant communication on how to respond to COVID-19 and ensure the health, welfare and safety of our community. We all have a responsibility to stop the spread of COVID-19 and protect our community.

Undertaking a Public Consultation to hear from our Community on the attendance of Schoolies in 2020 in the environment of COVID-19 Pandemic is the most appropriate and responsible action to take for our Community.
### Survey Questions

1. Are you a rate payer in the City of Victor Harbor  
   - Yes  
   - No

2. Are you a resident in the City of Victor Harbor  
   - Yes  
   - No

3. Please select one of the age groups that best represents you
   - 18 years of age and under
   - 19 years to 40 years of age
   - 41 to 64 years of age
   - 65 years and over

4. Do you support Schoolies Attendance in Victor Harbor in 2020?  
   - Yes  
   - No

5. If the appropriate authorities can control crowd movement, social distancing and health testing for Schoolies would you support the attendance of Schoolies in Victor Harbor?  
   - Yes  
   - No

### Any Additional Comments
2020 ‘Schoolies’

This morning the State Coordinator and Commissioner of Police, Grant Stevens made comments regarding how Schoolies may progress later this year.

The safety and well-being of all South Australians is the primary objective of our response to the COVID-19 pandemic. Victor Harbor has a significant community of retirees, where nearly 40 per cent of the local population are aged over 65 years.

State and local authorities are cognisant of the influx of between 5,000-10,000 school leavers to the Victor Harbor area during the traditional Schoolies celebrations; and the potential impact should an outbreak of COVID-19 occur during this time.

SAPOL and SA Health officials have been in discussions with Schoolies concert event organisers, local accommodation providers, Council representatives and local businesses with an aim to determine what Schoolies may look like this year.

These negotiations are continuing and there has been no formal cancellation of the event however with a range of restrictions still in place, particularly related to mass gatherings, the event cannot be the same as previous years. Commissioner Stevens stated, “most school leavers are fully expecting there to be something different with Schoolies this year, as with many other major events.”

“As much as we’d love these students to be able to celebrate the end of their school time, this is a different year,” he said.

“One of our biggest concerns is having thousands of school leavers congregating together in a large concert event without being able to implement appropriate COVID Safe measures.”

Authorities are working with accommodation providers to discuss options to safely manage school leavers still planning to attend Victor Harbor and surrounding towns in November.
Commissioner Stevens said “If you have groups of 10 or 20 kids coming together in private dwellings, in private parties, each of those kids at that party will know each other, so if we do have an outbreak it will be easier to find out who’s been in contact with whom.

“We just cannot have thousands of young people congregating in a concert event where they cannot sustain the required 1.5m physical distancing. This goes against everything we’ve put in place at this point in time.”

As negotiations continue it’s anticipated that more definitive information will be available to all parties concerned (business owners, parents, Year 12s) by the end of the week.
CORONAVIRUS (COVID-19) UPDATE

Encounter Youth continues to work with SA Health and SA Police in planning the management of Schoolies Festival™ 2020. We acknowledge that due to COVID-19 health management restrictions, this year is likely to be significantly different to previous years. Encounter Youth awaits further direction from health authorities regarding what can take place this year.

In the event that Schoolies Festival™ is cancelled, Encounter Youth will directly contact all ticket holders and issue a refund.

We thank you for your patience and understanding. Should you have questions about Schoolies Festival™, we encourage you to contact us at schooliesfestival@encounteryouth.com.au.

Nigel Knowles, CEO Encounter Youth
2020 Schoolies Festival

Communications and Engagement Plan

7 September 2020
2020 Schoolies Festival
Communications and Engagement Plan

Introduction

Council continues to work closely with and listen to the expert advice of SA Health and SAPOL in relation to the Schoolies Operation. The purpose of this Communication and Engagement Plan is in relation to Council having an open communication with the community on the schoolies operation, and associated concert activities which occur annually and are scheduled for 22 – 24 November 2020.

Purpose of community engagement

To seek the community’s feedback on whether to support the hosting of the 2020 Schoolies Festival.

The Council seeks the views of its community, including businesses and ratepayers, regarding whether the community supports or not supports the attendance of schoolies in 2020 within the current environment of COVID-19.

Engagement Principles

The City of Victor Harbor has a set of five principles which guide our approach to engagement.

1. Community Participation – We are committed to including, informing and involving our community in local decision making from project planning through to delivery.

2. Open and Accountable – We will provide clear and easy to understand information that will inform our community and encourage meaningful engagement.

3. Accessibility – Our community will be able to access information in a variety of ways.

4. Careful Planning and Evaluation – We will carefully plan community engagement activities and evaluate all feedback to meet the needs of our community.

5. Closing the Loop – We will inform our community of our decisions and outline how feedback was considered.

Level of Engagement

<table>
<thead>
<tr>
<th>Please select</th>
<th>Level of Engagement</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Informing</td>
<td>One-way communication providing balanced and objective information to assist understanding about something that is going to happen or has happened.</td>
</tr>
</tbody>
</table>
City of Victor Harbor

<table>
<thead>
<tr>
<th>Valid</th>
<th>Activity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅</td>
<td>Consulting</td>
<td>Two-way communication designed to obtain public feedback on a proposal, initiative or issue to inform Council decision making.</td>
</tr>
<tr>
<td>❌</td>
<td>Active Participation</td>
<td>Ongoing communication, where community members and Council are working together to ensure concerns and aspirations are understood. While the decision ultimately rests with Council, the community is involved in identifying alternatives and preferred solutions.</td>
</tr>
</tbody>
</table>

**Community Engagement Deliverables**

By the end of this project, the following actions will have been delivered:

- Notified the community of the project and opportunities to participate
- Provided information and related material for community reference
- Community consultation undertaken via Your Say Website and feedback forms
- A summary of engagement findings prepared for Council consideration

**Key Messages**

- The City of Victor Harbor wants to understand the view of the community with regard to the 2020 Schoolies Festival being held during the COVID-19 pandemic.
- The scope of the feedback being sought is only in relation to whether safety of the local community during the COVID-19 pandemic.
- The consultation is a chance for the community to tell us their thoughts that will be presented to the Council at a Special Council meeting on 8 October 2020.
- To find out how you can have your say visit [www.yoursay.victor.sa.gov.au](http://www.yoursay.victor.sa.gov.au), visit the Civic Centre at 1 Bay Road, Victor Harbor or call 8551 0500.
Key Stakeholders

Impacted (those directly affected)
- City of Victor Harbor Residents and Ratepayers
- Local Businesses and workers
- Council Staff
- Local Schools
- Encounter Youth

Interested (those not directly impacted but still have an interest)
- Local and Federal Members of Parliament
- Government Agencies
- SA Health
- SA Police
- Media

Internal
- City of Victor Harbor Elected Members
- Senior Management Team
- Council Staff

Geographic Area
City of Victor Harbor council area

How will we engage?

- Survey – available online at Your Say Victor Harbor (www.yoursay.victor.sa.gov.au) or in hard copy
- Social Media – leveraging Council’s Facebook page to encourage community participation

Negotiables

What cannot be changed:
- The advice from SA Health and South Australian Police.
Key Dates / Timeline

Timeline for Engagement

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Timeline</th>
<th>Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STAGE 1</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- 2020 Schoolies Festival Community Engagement Plan developed</td>
<td>7 September 2020</td>
<td>Communications Assistant (ACA)</td>
</tr>
<tr>
<td>- Special Council Meeting</td>
<td>7 September 2020</td>
<td></td>
</tr>
<tr>
<td><strong>STAGE 2 – Prepare and Promote</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Preparation of communications materials to support consultation</td>
<td>8 – 14 September 2020</td>
<td>ACA</td>
</tr>
<tr>
<td>o Information / Fact Sheet</td>
<td></td>
<td></td>
</tr>
<tr>
<td>o Webpage / Online submissions</td>
<td></td>
<td></td>
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<tr>
<td>o Hard copy feedback forms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Circulate notices and information via</td>
<td>14 September to 4 October 2020</td>
<td>ACA</td>
</tr>
<tr>
<td>o Council’s Facebook page</td>
<td></td>
<td></td>
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<tr>
<td>o Public Notice in the Victor Harbor Times (10 September)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>o Victor Viewpoint</td>
<td></td>
<td></td>
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<tr>
<td>- Informing Elected Members, Senior Management Team and Customer Service Staff</td>
<td>Ongoing</td>
<td>ACA</td>
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<td><strong>STAGE 3 - Engage</strong></td>
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<td>- Consultation period</td>
<td>14 September – 4 October 2020</td>
<td>ACA</td>
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<td><strong>STAGE 4 – Consideration &amp; Report</strong></td>
<td></td>
<td></td>
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<tr>
<td>- Special Council meeting</td>
<td>8 October 2020</td>
<td>ACA</td>
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Engagement Tools

<table>
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<th>Engagement Level</th>
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<tbody>
<tr>
<td>Fact sheet</td>
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<td>Public Notice in The Times</td>
<td>Inform</td>
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<tr>
<td>Victor Viewpoint article</td>
<td>Inform</td>
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<td>City of Victor Harbor website</td>
<td>Inform</td>
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<tr>
<td>Social Media</td>
<td>Inform</td>
</tr>
<tr>
<td><a href="http://www.yoursay.victor.sa.gov.au">www.yoursay.victor.sa.gov.au</a> engagement hub</td>
<td>Inform / Consult</td>
</tr>
<tr>
<td>Feedback forms</td>
<td>Consult</td>
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</table>
### Budget

<table>
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<th>Item / Activity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Notice (The Times)</td>
<td>$300</td>
</tr>
<tr>
<td>Printing of foyer posters</td>
<td>$30</td>
</tr>
</tbody>
</table>

The budget for this consultation comes from Job#: **48971**

### Risk (Community Engagement Only)

<table>
<thead>
<tr>
<th>Risk</th>
<th>Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-compliance with legislation</td>
<td>This community engagement plan is prepared in accordance with the requirements of the Local Government Act 1999.</td>
</tr>
<tr>
<td>Engagement opportunities are not promoted widely enough or the tools selected for engagement are perceived to be inappropriate</td>
<td>A comprehensive engagement plan and supporting communications strategy is developed.</td>
</tr>
<tr>
<td>Community expectation of council’s consideration to their input is not met</td>
<td>Consultation documentation and information clearly outlines how the community can influence the strategy and how the council conducts community engagement activities.</td>
</tr>
</tbody>
</table>
5. CONFIDENTIAL
   Nil

6. CLOSURE