

Sports and Recreation Grant Program

Individual/Group Grant Application Form

Applicant Details	
Individual / Group Name	
Address	
Postal Address	
Contact Name	
Telephone Number(s)	
Email	

Eligibility Checklist				
Applicants				
<i>If the applicant answers yes to any of the below questions, the applicant/organisation is not eligible.</i>				
Does the applicant/individual/group (members of) included in the grant reside outside of the City of Victor Harbor?	Yes		No	
Does the applicant have outstanding acquittals for grants/funding received from the City of Victor Harbor?	Yes		No	
Does the applicant have any outstanding debts with the City of Victor Harbor?	Yes		No	
Has the applicant received funding from the City of Victor Harbor Sports and Recreation Grant program three or more times previously?	Yes		No	
Project / Activity				
<i>If the applicant answers no to any of the below questions, the project is not eligible.</i>				
Is the project for costs associated with one of the following activities? <ul style="list-style-type: none"> Athlete selection and participation at organised sporting tournaments/competitions/events for an individual/group purchase of small sporting equipment. professional development for coaches, referees, or committee members. 	Yes		No	
Is the applicant contributing to the project/activity cost? Can be either cash or in-kind.	Yes		No	
The event has not yet taken place, and/or the costs have not already been incurred.	Yes		No	

Project Description	
<i>Please note: your project must not have already started or be complete</i>	
Amount Requested - (Maximum available for individuals \$400 ex GST and groups \$1,000)	
Individual/Group Name	
Association/Organisation/Club Representing	
Tournament/Competition Name – if applicable	
Course Name – if applicable	
Course Provider – if applicable	
Dates (competition/tournament/course)	
Other Supporting Information	

The applicant has attached evidence of selection or nomination, e.g. a formal, signed letter (on official letterhead) from the respective state/national/school body or association stating that the respective person/s has been chosen to represent that body/association.	Yes	
How will the participant(s) use the skills learnt through the activity to facilitate and grow participation in sport and recreation in Victor Harbor?		

Budget Information
<ul style="list-style-type: none"> Sections A and B must be equal.

Project Cost - Section A		Project Revenue - Section B	
Item	Amount	Item	Amount
		Amount of Grant Requested	
		Application Contribution	
		Applicant financial contribution	
		In-kind contribution	
		Other	
Total Project Cost (A)		Total Project Revenue (B)	

Electronic Funds Transfer Information – for use if successful.	
Payee Name	
Address:	
Phone Number	
Email Address:	
Financial Institution Name:	
Financial Institution Address:	
BSB Number:	
Account Number:	
Authorisation	
I hereby verify that the information provided is correct and request that all payments be made by direct deposit to the above account. I have authorisation to provide this information on behalf of the organisation named above.	
Name	
Signature	
Date	

Agreeing to the Terms and Conditions of the Grant Funding

These conditions are that the applicant will:

- Use the funds provided for the approved project.
- The activity must be completed, and funds acquitted within three months after the completion of the event/activity in accordance with agreed terms and conditions.
- In the event that the competition is cancelled or the applicant is unable to attend, the grant must be returned to the council within four weeks
- Seek Council's written approval to continue with the project if there is any change in the project.
- Acknowledge the City of Victor Harbor support in any material published in connection with a successful grant through this program.
- Complete the designated acquittal process within two (2) months of the completion of the project and forward a copy to: localgov@victor.sa.gov.au
- Pay all taxes, duties, and government charges in connection with the grant.
- Obtain all necessary insurances and that the City of Victor Harbor will not be held liable for any matter arising out of this grant.
- Indemnify and keep indemnified the City of Victor Harbor, its employees, and agents from and against all actions, costs, claims, charges, and expenses whatsoever which may be brought or made to claim against them out of or in relation to the project.
- Provide a photograph of the completed project, including permission for Council to use the photograph for promotional purposes.

Declaration

I certify to the best of my knowledge that the details provided are true and correct. I have read the City of Victor Harbor Sports and Recreation Grant Program Guidelines. I am authorised to sign on behalf of the organisation applying for funding under the City of Victor Harbor Sports and Recreation Grants Program and agree to abide by all associated terms and conditions if the application is successful.

Name (of Individual or representative from Group):	
Guardian Name (if Individual is under 18)	
Signature:	
Date:	