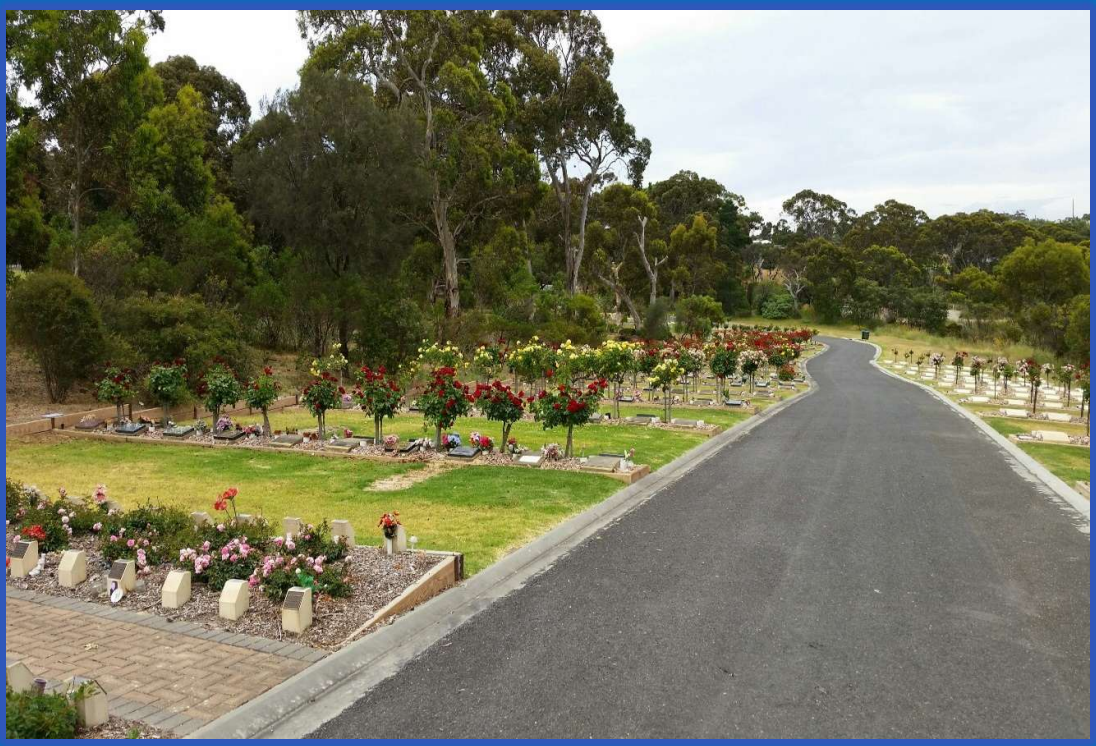
City of Victor Harbor Cemeteries

Victor Harbor Cemetery

Inman Valley Cemetery



2026-2027

Welcome to City of

Victor Harbor Cemeteries

The City of Victor Harbor has two Cemeteries within the Council area.

Victor Harbor Cemetery

1 Finnis Road, Victor Harbor

Encounter Bay was settled in 1839 and the Victor Harbor Cemetery was established in 1860 on a picturesque, gently undulating site featuring large gum trees and native bush.

The Cemetery today offers various Burial and Ashes Interment sites.

Inman Valley Cemetery

93 Prouse Road, Victor Harbor

Work to establish the Inman Valley Cemetery commenced in 1862 with the identification of a suitable site.

The Cemetery today is surrounded by native bush land and local farming properties and offers burials and ashes interments within the General Section as well as ashes interments in the Native Garden section.

Many of our early pioneers have been laid to rest in these cemeteries.

Steps:

Step 1 – Choose a plot

1. **Refer to the fees section from page 6 of this pack for more information about the various options within our Cemeteries.**

2. **Refer to the attached Map or visit the Cemetery to assist with your decision.**

3. **Discuss your preferred site with the Property Administration Officer on phone 8551 0547 – to confirm the plots that are available in your preferred section.**

4. **We cannot 'Hold' plots so once you have made your decision, go to Step 2**

Feel welcome to make an appointment to meet and discuss your preferences by calling the Property Administration Officer on 8551 0547 or email: localgov@victor.sa.gov.au

Step 2 - Reserve a Plot (Interment Rights)

1. **Complete an 'Application for Interment Right' form**
   (*This used to be called a Burial Licence*)

2. **Know your rights and responsibilities - Complete the Cemeteries and Crematoria Association of SA (CCASA) Rights and Responsibilities form**

3. **Pay the Interment Right fee (refer Step 3)**

- To reserve a plot in our Cemeteries the Interment Right fee is to be paid and the required documentation is to be completed.

- The Interment Right is for a term of 99 years

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- Refer to the next page for important information on Interment Rights

- Any person is eligible to take out an Interment Right

- There can be a maximum of two registered Interment Right Holders

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- Refer to the fees pages for the Interment Right fee payable

Interment Rights
(Important Information)

In accordance with the Burial and Cremations Act and Regulations, the Interment Right Holder has for the term of the Interment Right:

- An exclusive right to request the burial of human remains or interment of human ashes in the site (as per the site specifications).
- An exclusive right to request the erection of an approved memorial at the site.
- The responsibility to maintain the memorial or headstone in a safe and proper condition.

Note: The Interment Right Holder may only use the site in consistency with the Cemetery Operational Guidelines.

The rights granted to an Interment Right Holder may be exercised upon the death or legal incapacity of the Interment Right Holder by any of the following people in descending order of entitlement:

1. Executor/s or administrator of estate
2. The spouse or domestic partner
3. The eldest living child
4. The eldest living grandchild or great-grandchild
5. The eldest living brother or sister
6. The eldest living parent
7. The eldest living grandparent
8. The eldest living aunt or uncle
9. The eldest living nephew or niece
10. The eldest living cousin
11. The eldest living blood relative

An Interment Right may be cancelled or transferred in accordance with the Cemetery Operating Policy.

Step 3 – Pay the Fee
(Fees applicable 1 July 2026 to 30 June 2027)

- Interment Right Fees are payable at the time of taking out an Interment Right (and reserving the plot).

- All other fees are payable at the time of the burial/ashes interment and upon ordering the bronze plaque.

- The City of Victor Harbor reviews fees and charges on an annual basis.

- Fees will be payable upon completion of relevant application form and receipt of invoice.

VICTOR HARBOR CEMETERY - FEES

BURIAL SECTIONS



Available burial plots are located in the Terrace & Lower Terrace Lawn Sections which feature irrigated grass and colourful rose beds.

These Sections provide for both Burials and Ashes Interments in the same plot.

A maximum of 3 coffin burials can be completed in these plots. In addition, up to 4 ashes interments can be completed in these plots.

Section	Interment Right Fee 99 year reservation of a plot *(payable when you reserve the plot)*	Burial Depth	Burial Fee	Bronze Plaque
Terrace Lawn and **Lower Terrace Lawn**	$4,286.00 Each plot allows for a maximum of 3 burial interments and a maximum of 4 ashes interments	Single Double Triple	$2,573.00 $2,714.00 $2,857.00 *Payable to Funeral Director $160.00 per ashes interment *$75 per additional interment completed at the same time	457 x 203mm $1,611.00 (up to 8 lines of wording) Detachable plates $485.00 (up to 4 lines of wording)
Infant's Section	$187.00 Each plot allows for 1 burial interment Or 1 ashes interment	Single ONLY	$153.00	178 x 152mm $563.00 (up to 8 lines of wording)

*Fees applicable 1 July 2026 to 30 June 2027

CREMATED ASHES SECTIONS



Available Ashes interment sites are located throughout the Cemetery, and we can place the ashes at your selected site, or you may wish to hold a small family gathering to place the ashes yourself. *(please note -this option is not available for the Niche Wall)

Section	**Interment Right Fee** 99 year reservation of a plot *(payable when you reserve the plot)*	**Ashes Interment Fee**	**Bronze Plaque Fee** For up to 8 lines of wording)
Rose Garden Beds & Niche Wall Rose Garden	$2,573.00 Up to 4 ashes interments per plot	$160.00	229 x 184mm $642.00
Bicentennial Rose Walk	$1,470.00 1 ashes interment only per plot	$160.00	135 x 115mm $485.00
Native Garden	$1,121.00 1 ashes interment only per plot	$160.00	178 x 152mm $642.00
Matthew Flinders Gardens	$2,573.00 1 ashes interment only per plot	$160.00	135 x 115mm $485.00
Family Tree	$5,715.00 Max 10 ashes interments per plot	$160.00	178 x 152mm $642.00
Niche Wall-Double Niche Niche Wall- Single Niche	$1,715.00 Max 2 ashes interments $1,145.00 Max 1 ashes interment	$160.00	279 x 121mm $912.00 (2 lines & 1 detachable) 137 x 102mm $485.00 (4 lines)
All Ashes Sections		*$75.00 per additional interment completed at the same time	
Terrace & Lower Terrace Lawn (burial & ashes)		See page 6 above	

*Fees applicable 1 July 2026 to 30 June 2027

INMAN VALLEY CEMETERY – FEES



BURIALS AND CREMATED ASHES INTERMENTS

Burial plots in the General Section allow for up to 3 coffin interments and 4 ashes interments per site. Burials can be completed up to triple depth in these plots.

NATIVE GARDEN CREMATED ASHES SECTION

Opened in June 2018, this new section is a pathway surrounded by bushland, providing for the interment of ashes only. A maximum of 1 ashes interment per plot.

General Section	Interment Right Fee	Burial Depth	Burial Fee	Ashes Interment
General Section	$3,853.00 *A max of 3 burials and 4 ashes interments per plot	Single Double Triple	$2,572.00 $2,714.00 $2,856.00	$160.00 Standard Ashes *$75 per additional ashes interment completed at the same time *Ashes interment under existing memorial is at applicant's expense and arrangement
Native Garden Section Maximum of 1 ashes internment	$1,145.00	Bronze Plaque fee: $650.00 178 x 152mm		$160.00

*Fees applicable 1 July 2026 to 30 June 2027

MISCELLANEOUS CHARGES

DESCRIPTION	CHARGES 2026/2027
Licence for Memorial Work	
Locate and peg on site	$153.00
Interment site depth test	$152.00
Identification not required	Nil
Removal of Ashes	$160.00
Searching for Records	
Up to five (5) names	$76.00
Additional Names - first 30 minutes no charge	$15.00 per 15 minutes
Surrender of Interment Right	
Interment Right (Burial) - *$50.00 per year for each number of years since the Interment Right was issued*	$1,500.00 Maximum
Interment Right (Ashes) - *$20.00 per year for each number of years since the Interment Right was issued.*	$600.00 Maximum
After Hours - Burial Interment	
Weekdays - after 3.00 pm	$142.00 per hour
Weekends and Public Holidays (minimum 3 hours)	$428.00 per hour

MEMORIALS

All sections within the Cemetery require a memorial or plaque, designed in accordance with Council specifications, to be placed within 12 months of a burial or ashes interment. The General Section permits further monumental memorial choice, as approved by Council.

No plaque or memorial shall be installed or altered on any site within the cemeteries by any person other than an authorised employee of the Council, or by a Monumental Mason who has been authorised by Council to undertake the work.

BRONZE PLAQUES

Bronze Plaques are ordered through the Council in accordance with our standards for each section. All plaques, memorials and monuments shall be of a design, dimension and quality approved by Council.

Once wording has been provided, a proof will be prepared for your consideration and approval.

The wording can be provided by email or you can contact the Property Administration Officer on phone 8551 0547 to make an appointment to discuss your plaque wording.

Bronze Plaque wording specifications can be provided on our individual fee sheets available from the Property Administration Officer.

GRANITE MEMORIALS

Alternatively, (burial sections only) you are welcome to engage a Monumental Mason of your choice to design and install a granite memorial to Council specifications.

The Monumental Mason will require approval from the Council for the design and wording.

The Cemeteries and Crematoria Association of SA in association with the Monumental Association of SA has a list of licensed Monumental Masons.

MEMORIAL/PLAQUE MAINTENANCE

A memorial/plaque is the personal property of the Interment Right Holder and it is the responsibility of the Interment Right Holder to maintain the memorial/plaque in good repair and proper condition.

Council does not accept any responsibility for damage to monuments through acts of vandalism, ageing or deterioration. Repair of damaged monuments is the responsibility of the Interment Right Holder who will be notified by Council of any damage.

Any monument, plaque or memorial deemed unsightly and/or unsafe must be repaired or replaced by the Interment Right Holder within thirty (30) days of notification by the Council.

- All notified memorials not claimed for repair or replacement by the Interment Right Holder within thirty (30) days of notification will be arranged to be removed by the Council at the Interment Right Holder's expense.
- The memorial will be held for a period of six (6) months after notification prior to disposal.

TEMPORARY BURIAL SITE MARKERS

Temporary grave markers, including wooden crosses, may only be used for a maximum of twelve (12) months. After twelve months have elapsed, the Council may remove the marker, allowing for its replacement by an approved memorial.

FLORAL & MEMENTO TRIBUTES

City of Victor Harbor understands the importance of tributes at grave sites but endeavours to ensure the safety of all visitors and staff, prevent maintenance hazards and maintain a high standard of presentation.

APPROVED TRIBUTES

The following is permitted at individual sites within the cemeteries:

- Fresh and artificial flowers in good condition and to be placed in plastic receptacles if provided.
- Approved memorials and plaques.
- Approval must be sought for plantings of approved species around Family Tree sites.

The following is NOT permitted within the cemeteries:

- Glass, ceramics, breakable items, alcohol, tea lights or ignitable items, aerosols or potentially hazardous items.
- Solar powered lights or spikes.
- No tributes of any kind to be attached to trees, plants or general landscaping.
- Tributes that are offensive, broken, in poor condition or pose a hazard.
- Picking of flowers, roses and plants.
- Unauthorised planting of flora.
- Unapproved memorials and plaques.

TRIBUTE MAINTENANCE

City of Victor Harbor has the authority to:

- To remove dead flowers and faded plastic flowers on a regular basis.
- Remove and dispose of any tribute that is not permitted, this in its opinion is in disrepair, offensive, breakable or that is a risk to public safety.
- To prune, cut down, remove or replace any plant on an interment site that in its opinion is unsightly, overgrown or perished.
- Take every precaution to ensure that floral tributes on memorials will remain intact whilst in good condition but will not be held responsible for premature removal either by its staff or members of the public.
- Remove an item that may in the opinion of Council be of some value to the owner. This item will be registered and stored for a period of three months, after which Council reserves the right to dispose of the item/s.

FREQUENTLY ASKED QUESTIONS

Can I 'hold' a plot that I like until I am ready to pay for it?

We regret that we cannot hold plots. To formally reserve a plot, the Interment Right fee needs to be paid and documentation completed which is available on our website or from the Property Administration officer.

Do I have be a resident of City of Victor Harbor before I can take out an Interment Right at your Cemetery?

You don't have to be a resident to take out an Interment Right for a plot within our Cemeteries.

Can we have the ashes interred first and then organise the plaque at a later date?

We prefer that the placement of ashes occurs at the same time as the installation of the plaque. We can hold your loved one's ashes for you if you wish, until the plaque order has been received.

Can I scatter my loved one's ashes in the Cemetery?

The scattering of ashes in not allowed within the Cemetery. An Interment Right is to be taken out and the Ashes interred in a plot or the Niche Wall.

Do we organise the coffin and burial through the Council offices?

A licenced Funeral Director is required to complete the burial process. This is required by law. The Funeral Director will contact the Council to finalise the burial arrangements.

CONTACT:

City of Victor Harbor

Diahanna Styan
Property Administration Officer

Available Monday to Wednesday – appointment required.

Phone: 8551 0547

or

Email: localgov@victor.sa.gov.au

If the matter is urgent call 8551 0500